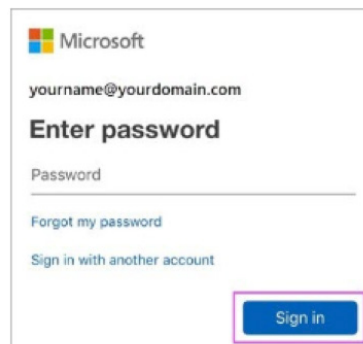
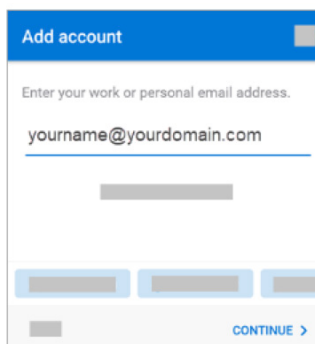


# Set up email in Outlook for Android mobile app

Note: Please ensure you have already configured multi-factor authentication for your account.

1. Install the **Intune Company Portal** app from the [Google Play Store](#). During the setup below you might be prompted to SIGN IN to the Intune Company Portal. Please Ignore the SIGN IN prompt.
2. Install the **Outlook for Android** app from the [Google Play Store](#) and then open it.
3. Tap **Get Started** if this is your first time. Otherwise, to add another email account, go to **Menu** ≡ > **Settings** ⚙️ > **Add Account** > **Add Email Account**.  
Outlook may detect your Google accounts. If you don't want to add these accounts, tap Skip.
4. Enter your full email address (first.surname@wales.nhs.uk), then tap **Continue**. Then enter your email account password and tap **Sign In**.

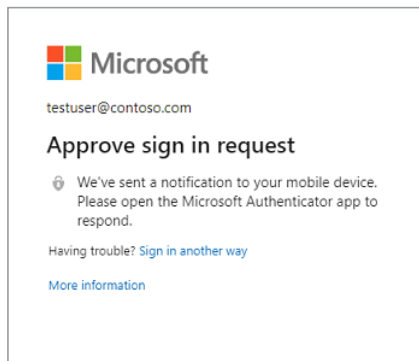




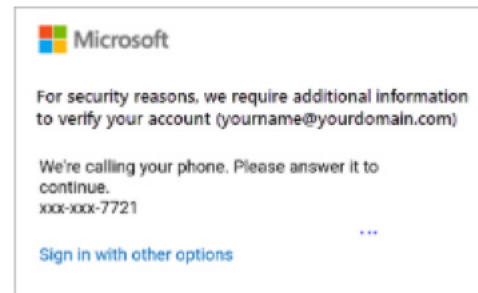
# 5.

Verify your identity using the Microsoft Authenticator App or text message depending on how you previously configured multi-factor authentication. Accept any prompts for permission you may receive.

## Authenticator app



## Text message



# 6.

You will be prompted to create a PIN passcode to protect the Apps on your device (Enter your PIN)

You're now ready to use Outlook 365 for Android.

# 7.

Please uninstall the Airwatch (Boxer) and Airwatch Hub apps.

You can also follow the same process for the other Office 365 Apps.

