

## **Improved System for Occupational Health Management Referrals**

All Public Health Wales staff who access Occupational Health Services from WAST (i.e. all staff with the exception of staff in Microbiology Division), will now be subject to a more efficient and effective process for management referrals

WAST have recently introduced a flexible cloud based system, which means managers are now able to complete the referral form on-line and track the progress of the referral throughout the process. The system will improve efficiency through streamlining processes, making turnaround times quicker and is paper-free.

All Occupational Health Management referrals to WAST will now need to be processed via the Cohort system. Referring managers will need to register with Cohort and access the on-line referral form, which is automatically submitted to WAST on completion. Employees will still need to give their consent to the referral and be made aware of the content of the referral. Managers will only have access to referrals that they have submitted via their personalised account. Further instructions and links to the Cohort system are available via the [Occupational Health page on the staff Intranet](#).

If anyone has any problems registering or accessing their Cohort account, please contact WAST directly:

Occupational Health: **0300 123 9850**  
[amb\\_GenMbx\\_OccupationalHealth@wales.nhs.uk](mailto:amb_GenMbx_OccupationalHealth@wales.nhs.uk)

Wellbeing: **0300 321 4700**  
[Wellbeing.Support.Service@wales.nhs.uk](mailto:Wellbeing.Support.Service@wales.nhs.uk)

For any support in making a referral to Occupational Health, managers should contact a member of the People Team on [PeopleSupport.PHW@wales.nhs.uk](mailto:PeopleSupport.PHW@wales.nhs.uk)