**TECHNICAL APPENDIX 1: template flowchart of recommended actions for case/s of Covid-19 in educational and childcare settings**

**Notes**

1. This flowchart should be read in conjunction with the Operational Public Health Advice Note for Welsh Government and Key Partners on the Investigation and Management of Clusters and Incidents of COVID-19 in Educational and Childcare Settings (17/07/20).
2. This flowchart is a TEMPLATE document for local and regional TTP teams and should act as an example of recommended actions that should be considered when they are notified of a confirmed case of COVID-19 in an educational or childcare setting. **Whilst not all these actions may be necessary in every case, it is recommended that every case should be followed-up with an initial risk assessment, even if the case did not attend the setting in their infectious period.** This is because the setting may still be the *source* of the infection and could therefore still warrant further investigation and management. Who should complete these actions will vary depending on the structure of local and regional multi-agency TTP teams across Wales.
3. If initial assessment of a confirmed case leads to concerns about a possible cluster, **the regional TTP team should become the point of co-ordination for further investigation and management,** as outlined in the Operational Public Health Advice Note for Welsh Government and Key Partners on the Investigation and Management of Clusters and Incidents of COVID-19 in Educational and Childcare Settings (17/07/20).

