

Keep your vaccines heal+hy

When ordering

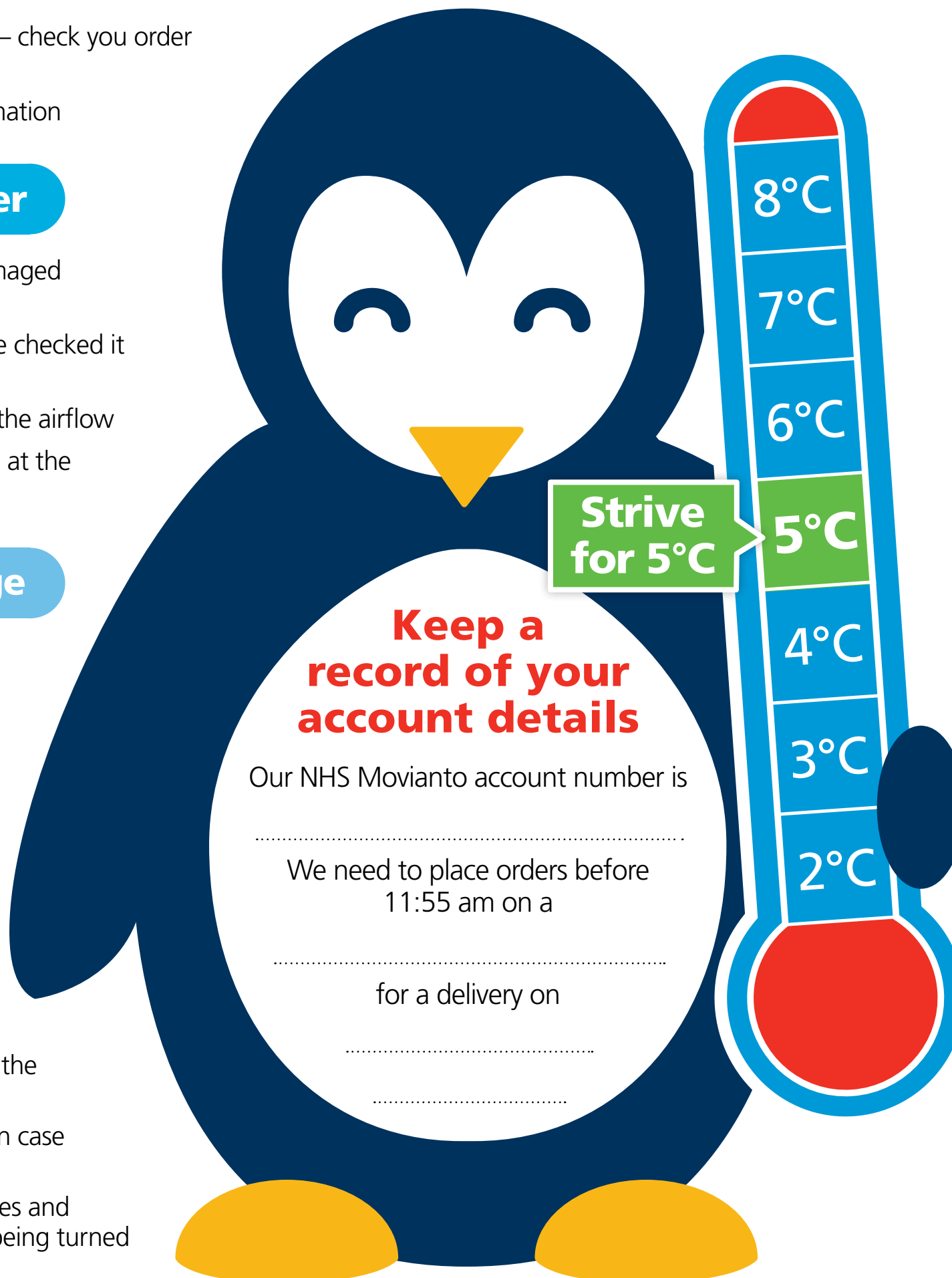
- * Order when you have two to four weeks' worth of stock left
- * You can make weekly orders, so it's best to order smaller amounts regularly
- * Some vaccines come in multidose packs – check you order the correct number of doses
- * Check ImmForm for latest vaccine information

When receiving your order

- * Check your delivery is correct and undamaged before you sign for it
- * Refrigerate the stock as soon as you have checked it off against the order
- * Do not overfill the fridge as this restricts the airflow
- * Ensure the shortest-dated stock is placed at the front of the fridge

When stocking your fridge

- * Check expiry dates regularly – never use out of date vaccine
- * Keep vaccines in their original packaging in the main part of the fridge, not in drawers
- * Keep your fridge door locked at all times
- * Keep the opening of the fridge door to a minimum
- * Keep a daily record of the fridge temperatures by use of maximum/minimum thermometer
- * The thermometer or probe should be placed towards the back of the fridge at the level of the middle shelf
- * Have back-up storage for your vaccines in case of power failure
- * Position the fridge away from heat sources and mark or tape the fridge plug to avoid it being turned off accidentally



immunisation

The safest way to protect your health

When responding to a vaccine storage incident, please follow the guidance at www.gov.uk/government/publications/vaccine-incident-guidance-responding-to-vaccine-errors. **All cold chain incidents should be reported to the health board Immunisation Coordinator or Pharmacy Lead and should be recorded on the Datix system.** In the event of vaccine wastage, please record it on the **ImmForm Stock Incident** page.



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Available to order
email hp.library@wales.nhs.uk or
telephone 029 2010 4650.

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Cadw brechlynnau yn iach+

Archebu

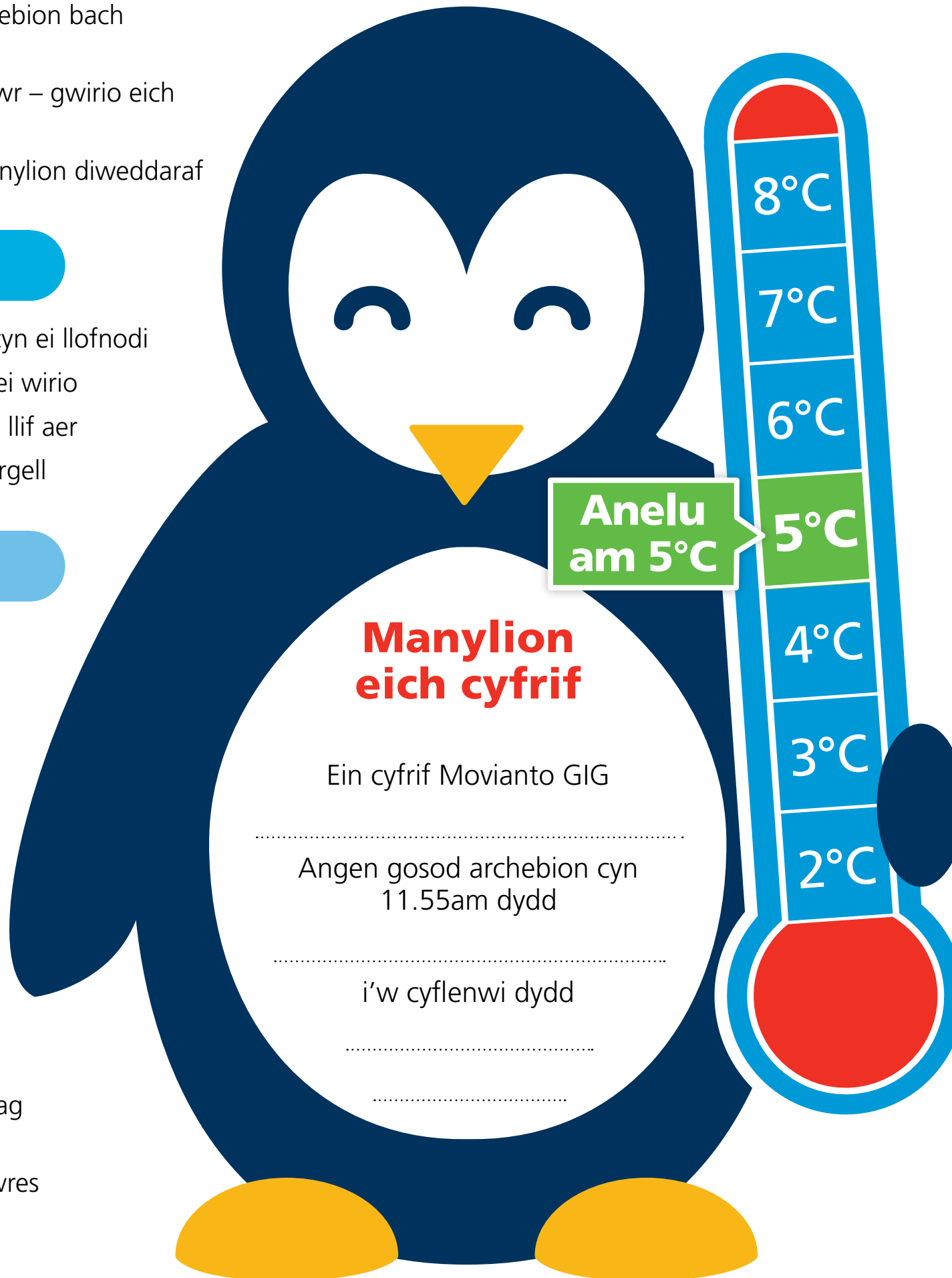
- * Archebu pan fydd 2 - 4 wythnos o stoc ar ôl
- * Modd archebu bob wythnos, felly archebion bach rheolaidd yn well
- * Rhai brechlynnau mewn pecynnau mawr – gwirio eich bod yn cael y dosys cywir
- * Cylchlythyr ImmForm yn cynnwys y manylion diweddaraf

Derbyn archebion

- * Gwirio manylion & cyflwr pob archeb cyn ei llofnodi
- * Rhoi'r stoc mewn oergell yn syth ar ôl ei wirio
- * Osgoi gorlenwi oergell gan y gallai atal llif aer
- * Gosod y stoc hynaf yn rhan flaen yr oergell

Stocio oergell

- * Gwirio dyddiadau yn rheolaidd - dim defnyddio brechlynnau wedi dyddio
- * Cadw brechlynnau yn eu pecynnau ym mhrif ran yr oergell, nid y dreiriau
- * Cloi drws yr oergell bob tro
- * Agor drws yr oergell cyn lleied â phosibl
- * Cofnodi tymheredd dyddiol yr oergell gyda thermomedr uchafbwynt-isafbwynt
- * Gosod y thermomedr tua chefn yr oergell ar lefel y silff ganol
- * Cadw storfa brechlynnau wrth gefn rhag ofn bydd toriad trydan
- * Osgoi gosod oergell ger ffynonellau gwres a allai ei droi i ffwrdd ar ddamwain



Er diogelu iechyd

Os bydd achos storio brechlynnau, dilyn y cyfarwyddiadau yn www.gov.uk/government/publications/vaccine-incident-guidance-responding-to-vaccine-errors. Hysbysu Cydlynnydd Imiwneiddio'r bwrdd iechyd neu'r Arweinydd Fferylliaeth o bob achos cadwyn oer a'i gofnodi ar system Datix. Cofnodi gwastraff brechlynnau ar dudalen achos stoc ImmForm.



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