

## Ligon

In order to logon to Learning@Wales, please access <https://learning.nhs.wales> - you need a username and password. If you don't already have one, you will need to contact the eAteb Helpdesk on [eAteb@wales.nhs.uk](mailto:eAteb@wales.nhs.uk) or 02920 905444 or live chat is available on the site.



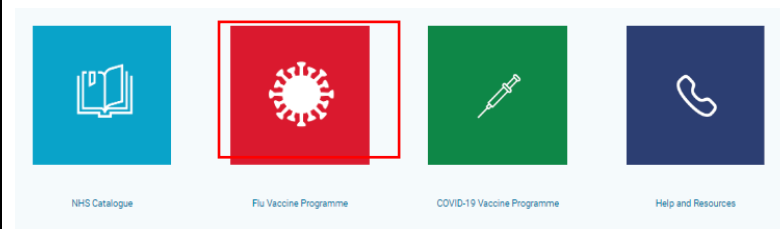
If you have previously accessed the site, you may need to reset your password. To do this you can either use the password reset option or contact the eAteb Helpdesk.

Once you have login details, follow these steps:

Enter your login details & click Login

## Enrol

The course can be accessed on the home page by clicking the red icon for flu or use this [direct link](#)



### Enrolment options

Information Governance, Records Management & Cyber security - Level 1  
This course consists of 3 sections:  
Information Governance  
Records Management  
Cyber Security  
You can complete the course in one sitting or save progress as you work through then return where you left off.  
You have 3 attempts and the passing score is 80%.

#### Self enrolment (Student)

Enrolment key

Click on the course name and you will be prompted for an enrolment key. The enrolment key for GP practices is your practice W code followed by ! e.g. W12345! For other users if you are unsure of your key please contact the Helpdesk – [eAteb@wales.nhs.uk](mailto:eAteb@wales.nhs.uk)



## Play

To play the course, you will need to select the text next to the blue icon, then enter

### 1. Introduction to flu and flu vaccination



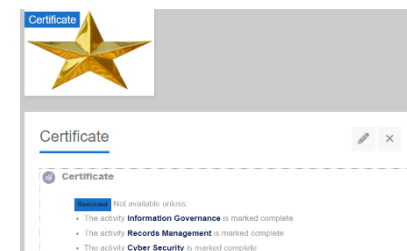
#### 1. Introduction to flu and flu vaccination

Complete the course (please note it may open in another window). Ensure you play all the slides.

Follow the instructions on how to close the course (you may need to click exit course button inside the course before clicking on the red exit activity)

To print the certificate after successfully completing the module, select the next activity

Exit activity



*Note: your certificates will also be available in your profile (top right) then settings/my certificates.*

