



READ Code Reminder Checklist:

Key Questions for Regions to Consider

Checklist: Key questions for Regions to Consider	YES	NO
Are all staff involved with dementia diagnosis, including Administration Officers, Medical Secretaries, Practitioners, in all health areas, aware of Dementia READ Codes?		
Do Administration Officers, Medical Secretaries, Practitioners across all health areas implement the Dementia READ Codes in all correspondence to GP and MAS services?		
Is there a standardised proforma across the region for letters and correspondence to MAS and GP services that displays Dementia READ Code information?		
Does the standardised proforma for letters and correspondence to MAS and GP services clearly display the Dementia READ Code information as directed by the Welsh Government READ Code circular?		
Do all GP surgeries in the region have READ Code Dementia Care Champions or another mechanism/system to ensure that the READ Codes are uploaded onto GP registers?		
Are all health areas within the region utilising Dementia READ Codes on their correspondence to the GP and MAS? For example, Learning Disabilities, Neurology, Old Age Medicine, Mental Health e.g. CMHTs, Care Home Liaison teams plus Hospital teams e.g. Psychiatric Liaison Services.		
Are all health teams in the region informing the GP and MAS teams when a new diagnosis is made and utilising Dementia READ Codes on their correspondence? For example, Learning Disabilities, Neurology, Old Age Medicine, Mental Health e.g. CMHTs, Care Home Liaison teams plus Hospital teams e.g. Psychiatric Liaison Services.		
Are there regular meetings between MAS and General Practice to cross-reference and ensure the QAIF dementia registers and MAS databases are consistent and accurate?		