

Present the final outcome report in a formal report structure

Reports should be made available and accessible – consider different languages, Braille, audiotape, etc.

Approach dissemination in a variety of formats– consider using the practice website, e-mail, etc.

The EIA report should be written in Plain English

Indicate how consultation has influenced the final report

Make staff aware of the EIA and its outcome

Provide a copy of the report to all those that participated in consultation

Notify the wider public and promote use of EIA in other practices