

 <p>GIG CYMRU NHS WALES   Iechyd Cyhoeddus Cymru Public Health Wales</p>	<p><b>Name of Meeting</b> People and Organisational Development Committee</p> <p><b>Date of Meeting</b> 16 April 2026</p> <p><b>Agenda item:</b> 9</p>
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## Policy / Procedure Approval Report

### Section 1 - Policy / Procedure Information

<b>Policy / Procedure Title</b>	Registration for Regulated Healthcare Professionals' Policy/Validating Professional Registration Procedure
<b>Policy Lead</b>	Azelle Gerry, Lead Nurse Workforce, Education and Professional Standards Ruth Tofton, Business/Workforce Development Manager, OMD
<b>Lead Executive</b>	Executive Director of Nursing, Quality & Integrated Governance/Executive Medical Director
<b>PHW / All Wales?</b>	PHW
<b>Date of last Review</b>	October 2023/March 2023
<b>Is the current policy / procedure within review date?</b>	No
<b>Approving Body /Group</b>	People and Organisational Development Committee
<b>Version Number</b>	5/3

### Section 2: Recommendation

The Committee is asked to:

- **Consider** the information contained within the Equalities Impact Assessment
- **Approve** the policy and procedure as amended

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<b>Section 3 – Details of the Review:</b>		
<b>Background:</b>		
<b>Reason for review</b>	Review deadline due	
<b>Description/Assessment</b>	<p>The purpose of the policy is to ensure effective monitoring and management of the required registration of regulated Healthcare Professionals working within Public Health Wales.</p> <p>This policy an associated procedure and has been in place for a number of years and provides clear requirements of managers, staff the organisation and public protection, in terms of registration activities.</p> <p>Minor changes have been made to the Policy. Several changes have been made to the procedure to reflect revised processes and technology and remove duplication.</p>	
<b>Consultation</b>		
Has this Policy / Procedure been through the appropriate 28 day consultation process?	Yes	
Date range of consultation:	19 January-16 February 2026	
Please provide details of any feedback received and outline what changes if any were made to the document as a result:	Feedback regarding information governance and updating the procedure in line with new technology advances and the removal of duplication.	
(Add detail)	<ul style="list-style-type: none"> <li>• Change to Directors &amp; authors (Policy &amp; Procedure)</li> <li>• All Wales Disciplinary Policy and Procedure &amp; <a href="#">Recruitment and Selection Policy</a> added to 'Linked Policies' section (Procedure)</li> </ul> <p>Appointing Officer changed to Appointing manager throughout (Policy &amp; Procedure)</p> <p><u>Procedure only:</u></p> <ul style="list-style-type: none"> <li>• Para 2.1, reworded to provide clarity.</li> <li>• Para 2.2, additional paragraph outlining employee's responsibilities to inform line manager of any changes to registration.</li> <li>• Para 2.5, additional paragraph relating to student placements and registration requirements.</li> <li>• Para 2.8, additional paragraph for registrants with dual registration.</li> </ul>	
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	<ul style="list-style-type: none"> <li>• Para 2.8, additional paragraph relating to storage of personal records.</li> </ul> <p>Para 3.2, paragraph reworded to reflect language from the All Wales Disciplinary Policy and Procedure.</p>
Had this policy / procedure been considered by any other groups?	No

<b>Section 4: Impact Assessments</b>	
<b>Equality and Health Impact Assessment</b>	Equality and Health Impact Assessment completed – no negative impacts identified.
<b>Welsh Language Impact</b>	The Policy / Procedure will be translated to Welsh and available on the internet bilingually.
<b>Risk and Assurance</b>	There is a legal and professional requirement for regulated healthcare professions being registered with the relevant regulator body. The policy provides all impacted with clear guidance on their responsibilities to enable PHW to provide excellent public health services.
<b>Health and Social Care (Quality and Engagement) (Wales) Act</b>	There is a legal and professional requirement for regulated healthcare professions being registered with the relevant regulator body. This supports the implementation of the Health and Social Care (Quality and Engagement) (Wales) Act, in relation to the Duty of Quality and Candour.
<b>Financial implications</b>	There are no financial implications associated with this policy/procedure.
<b>People implications</b>	There is no impact on workforce or staff survey plans.
<b>Socio Economic Duty</b>	No implications have been identified.

## Section 5 - Implementation

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Please complete the table below for this section, include any relevant actions required for implementation of this policy / procedure:

- How it will be implemented - If it requires resource, training or there are changes to current practice an implementation plan (template available on policy webpages) will be required to accompany the document giving clear timelines.
- If resources are required these should have been agreed prior to presentation to the Committee/Group.
- Info re any barriers to implementation and associated risk – explain how this will be mitigated.

Implementation plan (with timescales)		
Next steps	Timescale	Responsible officer(s)
Policy and Procedure to Leadership Team		BBU
Policy and Procedure to PODCOM		BBU
Welsh Translation of Policy and Procedure		NQIG/OMD
Policy and Procedure published on intranet		BBU

### Section 6 – Dissemination

The primary source for dissemination of this Policy and Procedure within the organisation, wider community and our partners via the internet site.

### Recommendations

The Committee is asked to:

- **Consider** the information contained within the Equalities Impact Assessment
- **Approve** the policy and procedure as amended