

**Confirmed Notes of the Annual General Meeting held on 17 September 2025
 Held in Yr Egin, Carmarthen and Livestreamed on the Internet**

Present:		
Pippa Britton	(PB)	Chair of the Board
Tracey Cooper	(TC)	Chief Executive
Sumina Azam	(SA)	National Director of Policy, and International Health
Iain Bell	(IB)	National Director for Public Health Knowledge and Research
Claire Birchall	(CB)	Executive Director of Nursing, Quality and Integrated Governance
Huw David	(HD)	Non-Executive Director (Local Authority)
Clare Jenkins	(CJ)	Vice Chair of the Board, Non Executive Director and Chair of the Quality, Safety and Improvement Committee
Tamsin Ramasut	(TR)	Non-Executive Director (Equality and Diversity) and Chair of the People and Organisational Development Committee
In Attendance:		
Rachel Burr	(RB)	Director of Diabetes UK Cymru
Tom Fowler	(TF)	Deputy National Director of Screening and Health Protection Services
Robin Howe	(RH)	National Clinical Lead for Microbiology Services
Jim McManus	(JM)	National Director of Health and Wellbeing
Julian Rogers	(JR)	Interim Deputy Head of Operations, Infection Division
Neil Stoodley	(NS)	Interim Deputy Director of Finance
Paul Veysey	(PV)	Board Secretary and Head of Board Business Unit
Kelly Ward	(KW)	Interim Head of Operations, Infection Division
Apologies:		
Nick Elliott	(NE)	Non-Executive Director (Data and Digital)
Meng Khaw	(MK)	National Director Health Protection and Screening Services, Executive Medical Director
Sian Griffiths	(SG)	Non-Executive Director (Public Health) and Chair of the Knowledge, Research and Information Committee
Neil Lewis	(NL)	Director of People and Organisational Development
Claire Sullivan	(CS)	Staff Side Representative
Kate Young	(KY)	Non-Executive Director (Third Sector) and Chair of Audit and Corporate Governance Committee
Angela Williams	(AW)	Interim Executive Director Operations and Finance

The meeting commenced at 13:00

AGM 2025.09.17/1	Welcome and Apologies
<p>PB welcomed everyone to the meeting, extending a warm welcome to those observing the proceedings in person and online. She noted that the purpose of this Annual General Meeting of the Board was to review the achievements of the year 2024/25 including the Financial position, discuss the opportunities and challenges ahead, as well as an opportunity to and engage with the public and staff.</p> <p>PB summarised the changes to the Board in year, including farewells to Diane Crone and Huw George, and welcomed new member Huw David. She also thanked NE who had supported the Board as Interim Chair this year.</p> <p>The Board noted apologies as listed above.</p>	
AGM 2025.09.17/2	Financial Statements 2024/25
<p>NS presented the financial position of Public Health Wales for 2024/25, highlighting that the organisation had met all financial targets and statutory duties, and maintained a strong financial footing.</p> <p>He emphasised the following key points:</p> <ul style="list-style-type: none"> • The organisation met all financial targets and statutory duties. • The accounts were approved by the Board in July and submitted to the Welsh Government in line with the reporting requirements and deadlines. • The organisation reported a small surplus of £195,000 for the year. 	
AGM 2025.09.17/3	Summary of Activity – Annual Report 2024/25
<p>TC provided a summary of the year's activities which were presented as part of the Public Health Wales Annual Report for 2024/25.</p> <p>She emphasised the achievements across each of the strategic priorities:</p> <ul style="list-style-type: none"> • Influencing Wider Determinants of Health: <ul style="list-style-type: none"> ○ Led national efforts on child poverty, including a needs assessment and integration into the Early Years Framework ○ Advanced <i>Health Impact Assessment (HIA)</i> regulations and expanded the Welsh Health Equity Solutions Platform ○ Expanded Healthy Working Wales to support employers in reducing health inequalities • Promoting Mental and Social Well-being: <ul style="list-style-type: none"> ○ Developed the <i>Early Years Framework for Action</i>, addressing the first 1000 days and early childhood development. ○ Advanced trauma-informed practice through the <i>ACE Hub and launched the Wales Without Violence Framework</i>. • Promoting Healthy Behaviours: <ul style="list-style-type: none"> ○ Increased <i>Help Me Quit self-referrals</i> by 8% year-on-year, supported by digital upgrades and campaigns. ○ Launched the <i>Tackling Diabetes Together programme</i> to halt the rise in Type 2 diabetes by 2028. 	

- Supported school-based physical activity and nutrition standards, and relaunched the JUSTB smoking prevention programme.
- **Supporting a Sustainable Health and Care System**
 - Strengthened primary care through new education frameworks and planning tools.
 - Delivered over 4,200 climate-friendly actions through the Greener Primary Care Wales Framework.
- **Delivering Excellent Public Health Services**
 - Delivered 7 national screening programmes, including expanded bowel screening (ages 50–75) and new digital tools.
 - Strengthened infection control and genomics services, including ISO 15189 accreditation and new Mpox typing.
- **Tackling the Public Health Effects of Climate Change**
 - Developed a climate and health surveillance system in collaboration with UKHSA and Public Health Scotland.
 - Supported active travel, biodiversity, and sustainability through the Health and Sustainability Hub.
- **Enabling the Successful Delivery of our Plan**
 - Refreshed our People Strategy, developed cultural advocates, expanded staff networks to include a new Neurodivergent network group
 - Significant digital, research, data and AI developments and consideration across the organisation
 - Developed underpinning measurement system to track delivery of our strategic outcomes
 - Successful business case approvals for future developments: lung cancer screening programme and an integrated health protection system

TC thanked the staff at Public Health Wales, emphasising the dedication and talent of the nearly 2,500 staff members, dedicated to improving health and well-being across Wales. She noted the significant achievements in the last 12 months were attributed to the committed and passionate staff.

AGM 2024.09.26/4

Spotlight session 1: Health Protection Shared Services

TF introduced the team and provided an overview of the Health Protection Team, highlighting their specialist public health protection advice on infectious disease control. The team works closely with other NHS bodies, local authorities, and various agencies to help reduce the spread of infectious diseases in Wales. This included:

- A summary of the core functions, including Infectious Disease Control, Outbreak Response, and collaborations with key partners.
- Key achievements and highlights of the team during 2024/25, including key service delivery successes, areas of improvement and innovation, and workforce successes.
- An overview of the support provided by the team to Local Health Boards, Local Authorities, and other key partners.

- A more detailed look at the population-based NHS Screening programmes delivered across Wales, including the breadth of programmes on offer, key data, and performance and outcome measures.
- An update on the work of the Infection Division and their diagnostic services for testing and micro-diagnostic testing across Wales, including their aims and vision, key data, and the various clinical services offered throughout Wales.
- Clinical Networks and the challenges and future developments to strengthen them further.

AGM 2025.09.17/5

Focus on Diabetes

JM and RB provided a presentation on the work on Tackling Diabetes Together.

- An overview of the All Wales Diabetes Prevention Programme (AWDPP) and its strategic aims to halt the rise in the prevalence of diabetes in Wales and improve the health outcomes for those with diabetes.
- A summary of examples of joint working between Public Health Wales and Diabetes UK Cymru, and the alignment of the aims between the two organisations.
- An evaluation of the programme and the benefits to the people of Wales in terms of the prevalence and impact for those with diabetes, including the success of the programme in reducing the number of people progressing from prediabetes to diabetes.
- The inclusion of diabetes-related questions in the "Time to Talk" survey.
- Events held as part of Tackling Diabetes Together, including the Hackathon, which brought people together to discuss support for diabetes.
- Digital tools available and the recent launch of three apps funded by Public Health Wales as part of the Tackling Diabetes Together Programme, demonstrating a commitment to accelerating initiatives that can help prevent Type 2 diabetes and improve the quality and length of life for all those living with diabetes across Wales.
- The importance of peer support when managing diabetes and the collaborative work undertaken in this area.

AGM 2025.09.17/6

Question and Answer Session

CJ introduced the item and welcomed questions from the Public that had been received in advance, as well as questions from those present at the meeting.

A written summary of the questions, and the responses provided is available on the website.

AGM 2025.09.17/7

Summary and Close

PB closed the meeting and thanked all for their contributions.

Closed at 15:30