

Knowledge, Research and Information Committee - Forward Look 2023 - 2024

Knowledge, Research and Information Committee Work Plan 2023 - 24							
Terms of Reference Category	Item	Role of Committee	Exec Lead	13 Jun 23	13-Sep-23	06-Dec-23	05-Mar-24
Knowledge, Research and Impact / Research and Evaluation	Research and Evaluation Strategy	Update on the progress of the development of the Strategy. Once approved, update on the Implementation of the Strategy for assurance.	National Executive Director of Public Health Knowledge and Research	✓	✓	✓	✓
	Behavioural Change	One year update on Behavioural Change for assurance				✓	
	Monitoring and assurance of delivery against the Strategic Priorities	Assurance update, maximising the use of digital data and evidence to improve public health		✓	✓	✓	✓
	PHW Monitoring Impact	Annual Report on Impact for assurance					✓
Research and Evaluation	Genomics	A strategic look at the investment and research elements of the programme, including any future developments in within this context.		✓		✓	
	Equality and Research - Digital inequalities and future use in health care setting	Action from March KRIC to bring a presentation to the Committee following a WHO/Public Health Wales scoping review of digital inequalities and future use in health care settings at a future meeting (date TBC)				✓	
	PHW Impact Monitoring Proposal	Action from March KRIC to a progress update on the trial at the appropriate time				✓	
Analysis and Data Science / Digital	Digital and Data Strategy	Update on the progress of the development of the Strategy. Once approved, update on the Implementation of the Strategy for assurance.		✓	✓	✓	✓
	Collecting Safeguarding data	From 15th May QSIC: QSIC had a presentation on safeguarding – and one question JW asked was about how the overall system collects data and how we in PHW contribute into the system /overall picture of activity. We were a bit confused about the plethora of resources Aideen Naughton was able to cite and wondered if KRIC could pick up the question and have a presentation on the agenda in a few months time? [Item for JW and RBW to respond to.]				✓	
Digital	Artificial Intelligence	Update on developments of the opportunities for AI within the organisation				✓	
	Discovery / Alpha Update	To include an update on web estates, screening, registers and architecture review, and update of digital transformation within Diabetic Eye Screening Wales December update	✓		✓		
Strategic Relationships with Academic Institutions	Universities	Update on the previous discussion with the Open University, exploring how PHW could develop a strategic partnership with OU and other Universities to develop proposals.	National Director HPSS / National Executive Director PHKR		✓		
	Universities	Overview of work to provide a vision for academic public health in Wales	National Executive Director of Public Health Knowledge and Research		✓		
Governance and Accountability	Strategic Risk	For assurance that risks of within the remit of the Committee are managed appropriately	Executive Director Quality, Nursing and Allied Health Professionals	✓	✓	✓	✓
	Corporate Risk Register	For assurance that risks of within the remit of the Committee are managed appropriately		✓		✓	
	Summary of policies Bi-Annual Update	For assurance on the prioritisation and progress being made to review policies, procedures and other written control documents within the remit of the Committee and to approve any policies and procedures proposed to be removed from the register.		✓		✓	
	Committee Annual Report 2023/24	For recommendation to Board, to provide assurance that the Committee is fulfilling its terms of reference.					✓
	Review of Committee Effectiveness	As part of the overall Board and Committee Performance and Effectiveness review, the Committee will consider the outcomes of the Committee effectiveness survey, and identify any areas of improvement for the following year.					✓
	Committee Terms of Reference Review	For recommendation to Board on any proposed changes to the Committee's Terms of reference. This is required annually under standing orders.	Board Secretary and Head of Board Business Unit				✓
	Committee Work Plan	For information, and for assurance that the Committee is fulfilling its terms of reference.		✓	✓	✓	✓

(Note – this is an indicative work plan, final agenda content will be agreed following discussion with the Chair and the Executive Leads.

Knowledge, Research and Information Committee - Forward Look 2023 - 2024

	Audit Report (as required)	Where the subject matter of an audit report falls within the remit of one of the other Board Committees, the report is also submitted to that Committee, following consideration at ACGC. (Refer Audit Protocol) The role of the Remit Committee is to receive the report and to consider the recommendations made in the context of its work plan, and the areas of focus within its remit. Where relevant, the information contained in the reports will then be used to inform discussions of items on the work plan for the Committee.		✓	✓	✓	✓
	Policies for approval (as required)	To approve policies and procedures within its remit, as outlined in the Policy, Procedure and other written control documents Policy.		✓	✓	✓	✓
Deep Dives (Linked to Priorities)	Lifestyle factors (separate from inequalities) (Priority 3, Promoting Healthy Behaviours)	<p>Areas of focus for deep dives to include:</p> <ul style="list-style-type: none"> - Systems in place for data collection - Capacity to collect / gaps in data information - Mechanisms and measures of outcomes and how they are being used to inform decision making - Role of research and evaluation (and how it feeds into outcomes and measurement? How we monitor the impact of our research in the short and long term) - Digital enablement (what changes do we need to do) 	TBC			✓	
	Secondary Prevention (Priority 4, Securing a Health Future for the next generation)				✓		
	Addictions (to include alcohol, gambling and drugs) (Priority 3, Promoting Healthy Behaviours)					✓	
	Climate Change and Environmental Public Health (Priority 5, Protecting Public from infection and environmental threats to health)					✓	
	Indicators for Mental Health (Priority 2, improving mental well-being and resilience)						✓
	Screening (Priority 6, Supporting the developments of an excellent health and care system)						✓

Changes since last considered by the Committee:

Actions from the last meeting added (in red above)

Knowledge, Research and Information Committee - Forward Look 2023 - 2024

Knowledge, Research and Information Committee - Forward Look 2023 - 2024