

**Board Work Plan 2025 - 2026**

Board Assurance Framework	Item	Exec Lead	Public or Private	Approval Route	May	June	July	Sept	Nov	Jan	Mar	Purpose	Assurance Map
<b>Overarching</b>	Board Assurance Framework - Review	Board Secretary and Head of Board Business Unit	Public	BET	✓							For Approval	This workplan aligns to the Governance arrangements set out in the BAF. Specific issues may be raised and remitted to Committees
	Current Issues	All	Private	Exec Lead	✓		✓	✓	✓	✓	✓	For Assurance	
<b>Strategy</b>	The People Strategy	Director of People and Organisational Development	Public	BET	✓		✗					For Approval	People Strategy aligns to the PODC.
	Integrated Medium Term Plan (IMTP) / Annual Plan	Deputy Chief Executive. Executive Director of Finance & Operations	Public	BET							✓	For Approval	Board Level Assurance only.
<b>Performance</b>	Chief Executive's Report	Chief Executive	Public	Exec Lead	✓		✓	✓	✓	✓	✓	For Assurance	Specific issues may be raised and remitted to Committees
	Public Health Dashboard	National Director Public Health Knowledge and Research	Public	Exec Lead	✓		✓	✓	✓	✓	✓	For Assurance	
<b>Performance and Financial Governance</b>	Integrated Performance Report (Finance Report, Performance Assurance Dashboard)	Deputy Chief Executive and Executive Director of Finance and Operations	Public	BET	✓		✓	✓	✓	✓	✓	For Assurance	The IPR overlaps a number of other governance areas: Workforce / People - PODC Climate Change - Board / KRIC Corporate Governance - ACGC
	Annual Report 2024/25 : Annual Performance Report, Annual accounts, Governance statement and Remuneration Report	Deputy Chief Executive and Executive Director of Finance and Operations / Board Secretary and Head of Board Business Unit	Public	BET / ACGC		✓						For Approval	The Annual Report is recommended to the Board by ACGC prior to Board approval in June.
<b>Financial Governance</b>	Procurement Approvals (as required)	Deputy Chief Executive. Executive Director of Finance & Operations	Public/Private	BET	✓		✓	✓	✓	✓	✓	For Approval	ACGC consider Quarterly Procurement Report. Specific Procurement issues may be remitted to Committees.
	Integrated Medium Term Plan (IMTP) / Annual Plan		Public	BET							✓	For Approval	Board Level Assurance only.
	Capital Plan 2025/26		Public	BET	✓							For Assurance	Board Level Assurance only.
<b>Risk</b>	Strategic Risk Register	Executive Director Nursing, Quality and Integrated Governance	Public	BET			✓		✓		✓	For Assurance	All Committees consider the Risks within their remit on a quarterly basis, ACGC considers the overall management of risk within the Organisation.
	Corporate Risk Register		Public	LT	✓		✗		✓		✗	For Assurance	
	Risk Appetite		Public	BET			✓					For Approval	
<b>Board and Committee Governance</b>	Board Minutes and Action Log	Board Secretary and Head of Board Business Unit	Public & Private	Exec Lead	✓		✓	✓	✓	✓	✓	For Approval	Board Level Assurance only.
	Notes of Board Development Sessions and action log		Private	Exec Lead	✓		✓	✓	✓	✓	✓	For Approval	Board Level Assurance only.
	Committees of the Board: Report from Committee Chairs		Public & Private	Exec Lead	✓		✓	✓	✓	✓	✓	For Assurance	Reporting from the Committees on their work including cross cutting themes.
	Private Board Chair's Report		Public	Exec Lead	✓		✓	✓	✓	✓	✓	For Noting	Committee assurance to the Board
	Committee Annual Reports 2024/25		Public	Exec Lead	✓							For Approval	
	Committee Terms of Reference Review 2024/25		Public	Exec Lead	✓							For Approval	
	Committee Forward Look 2024/25		Public	Exec Lead	✓							For Approval	
	Review of Committee Effectiveness 2024/25		Public	Exec Lead	✓							For Assurance	
	Annual Review of Board Committee Membership and Board Champions		Public	Exec Lead			✓					For Approval	
	Local Partnership Forum Annual Report 2024/25		Director of People and Organisational Development	Public	BET / PODC	✓							
Local Partnership Forum Terms of Reference	Director of People and Organisational Development	Public	BET	✗		✓					For Approval		
<b>Corporate Governance</b>	Summary of Corporate Policies - Annual Report	Board Secretary and Head of Board Business Unit	Public	BET						✓		For Assurance	Each Committee also considers a quarterly breakdown of the current compliance levels within their remit, and overall data is produced monthly basis as part of the IPR
	Policies for approval (as required)		Public	BET	✓		✓	✓	✓	✓	✓	For Approval	Certain policies may be recommended to the Board for approval, in line with the scheme of delegation.
	Standing Orders and Scheme of Delegation Review		Public	BET	✓							For Approval	Under Standing orders, recommended to the Board from ACGC.
	Joint Working Framework		Public	LT	✗			✓				For Approval	ACGC to consider Joint Working arrangements and provide assurance to the Board. *
	Hosted Body agreements (if required)	Deputy Chief Executive and Executive Director of Finance and Operations / Board Secretary and Head of Board Business Unit	Public	BET							✓	For Approval	ACGC to consider the Hosting Body Assurance statement annually and provide assurance to the Board.
<b>Strategic Partnerships</b>	Strategic Partnerships / Sessions	Chief Executive	Public	N/A	✓		✓	✓	✓	✓	✓	For Assurance / Discussion	Board Level Assurance only.
Issues raised by the Board	Screening - Systematic Review	National Director of Health Protection and Screening Services, Executive Medical Director	Public	BET			✓	✓				For Assurance	QSIC considers bi-annual performance reports on Screening. KRIC considers Screening data and digital issues.

**Changes since May 2025 Board:**

**Corporate risk reporting has been amended to reflect rhythm from May, no changes to frequency**