

 <p> <b>GIG</b>        CYMRU  <b>NHS</b>        WALES     </p> <p>       Iechyd Cyhoeddus        Cymru        Public Health        Wales     </p>	<p><b>Name of Meeting</b> Board</p> <p><b>Date of Meeting</b> 29 January 2026</p> <p><b>Agenda Item</b> 6.2</p>
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## Ratification of Chair's Action and affixing of the Public Health Wales NHS Trusts' seal

<b>Executive lead:</b>	Paul Veysey, Board Secretary and Head of Board Business Unit
<b>Author:</b>	Liz Blayney, Deputy Board Secretary and Deputy Head of Board Business Unit

<b>Approval/Scrutiny route:</b>	Paul Veysey, Board Secretary and Head of Board Business Unit
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**Purpose**

This report advises of agreements that have required the affixing of the Public Health Wales NHS Trusts' seal and identified any Chair's Actions that have been taken by the Chair of the Board.

<b>Recommendation:</b>				
RATIFY <input checked="" type="checkbox"/>	CONSIDER <input type="checkbox"/>	RECOMMEND <input type="checkbox"/>	ADOPT <input type="checkbox"/>	ASSURANCE <input checked="" type="checkbox"/>

**Recommendation**

The Board is asked to:

- **Note** has been two occasion where Chairs Action was taken since the November Board meeting;
  - **Approve** the 2025-26 Service Level Agreement between Digital Health and Care Wales and NHS Wales Performance and Improvement
  - **Approve** the 2025-26 Service Level Agreement between Velindre University NHS Trust and NHS Wales Performance and Improvement
- **Note** that there has been one use of the Common Seal to report to the Board.
  - Deed of Novation for Chrystal Consulting Limited. The Deed was approved at Private Board in November 2025, and the seal applied following that approval.
- Take **assurance** that the action was taken in accordance with Section 8 of the Standing Orders.

**Link to Public Health Wales [Strategic Plan](#)**

Public Health Wales has an agreed strategic plan, which has identified seven strategic priorities and well-being objectives.

This report contributes to the following:

<b>Strategic Priority/Well-being Objective</b>	Choose an item.
<b>Strategic Priority/Well-being Objective</b>	Choose an item.
<b>Strategic Priority/Well-being Objective</b>	Choose an item.

**Summary impact analysis**

<b>Equality and Health Impact Assessment</b>	A specific Equality and Health Impact Assessment (EHIA) is not required in support of this report.
<b>Risk and Assurance</b>	In line with the Standing Orders an assurance report should be provided to the Board detailing the affixing of the common seal. The report also provides assurance that when Chair's action is taken it is taken in line with the Standing Orders.
<b>Health and Social Care (Quality and Engagement) (Wales) Act</b>	This report supports and/or takes into account the Quality Act in relation to the support of quality and governance.
<b>Financial implications</b>	There are no financial implications as a result of approval of this report.
<b>People implications</b>	There are no people implications as a result of approval of this report.

## Purpose / situation

This report advises of agreements that have required the affixing of the Public Health Wales NHS Trusts' seal and identified any Chair's Actions that have been taken by the Chair of the Board.

## Background

### 2.1 Chair's Action

In accordance with Section 2.1 of the Standing Orders there may occasionally be circumstances where decisions that would normally be made by the Board need to be taken between scheduled meetings, and it is not practicable to call a meeting of the Board. In these circumstances, the Chair and the Chief Executive, supported by the Board Secretary as appropriate, may deal with matters on behalf of the board – after first consulting with at least two other Non-Executive Directors.

### 2.2 Affixing of the Common Seal

In accordance with Section 8 of the Standing Orders, the Public Health Wales NHS Trust Common Seal may be affixed and entered onto the Register of Sealing when the entry is signed by the Chair and the Chief Executive, and is witnessed by the Board Secretary and Head of Board Business Unit.

## Description/Assessment

### 3.1 Chair's Action

- **Note** has been two occasions where Chair's Action was taken since the November Board meeting.
- On 6 January 2026, the Chair, with the support of 2 Non Executive Directors took Chair's action to:
  - **Approve** the 2025-26 Service Level Agreement between Digital Health and Care Wales and NHS Wales Performance and Improvement
  - **Approve** the 2025-26 Service Level Agreement between Velindre University NHS Trust and NHS Wales Performance and Improvement

### 3.2 Affixing of the Common Seal

There has been one use of the Common Seal to report to the Board:

- Deed of Novation for Chrystal Consulting Limited. The Deed was approved at Private Board in November 2025, and the seal applied following that approval.

## Recommendation

The Board is asked to:

- **Note** has been two occasion where Chairs Action was taken since the November Board meeting;
  - Approve the 2025-26 Service Level Agreement between Digital Health and Care Wales and NHS Wales Performance and Improvement
  - Approve the 2025-26 Service Level Agreement between Velindre University NHS Trust and NHS Wales Performance and Improvement
- **Note** that there has been one use of the Common Seal to report to the Board.
  - Deed of Novation for Chrystal Consulting Limited. The Deed was approved at Private Board in November 2025, and the seal applied following that approval.
- Take **assurance** that the action was taken in accordance with Section 8 of the Standing Orders.