

 GIG CYMRU NHS WALES Iechyd Cyhoeddus Cymru Public Health Wales			Name of Meeting Board
			Date of Meeting 28 July 2022
			Agenda item 3.4
Composite Committee report for Board			
Reporting Committee	Chair	Lead Executive Director	Date of last meeting
Quality, Safety and Improvement Committee	Kate Eden	Rhiannon Beaumont-Wood, Executive Director Quality, Nursing and Allied Health Professionals. Meng Khaw, National Director Health Protection and Screening, Executive Medical Director.	18 May 2022
Audit and Corporate Governance Committee	Dyfed Edwards	Huw George, Deputy CEO and Executive Director Operations and Finance Helen Bushell, Board Secretary and Head of Board Business Unit	14 June 2022
Knowledge, Research and Information Committee	Sian Griffiths	Iain Bell, National Director Public Health Data, Knowledge and Research	16 June 2022
People and Organisational Development Committee	Mohammed Mehmet	Neil Lewis, Director of People and Organisational Development	07 July 2022
Quality, Safety and Improvement Committee	Kate Eden	Rhiannon Beaumont-Wood, Executive Director Quality, Nursing and Allied Health Professionals. Meng Khaw, National Director Health Protection and Screening, Executive Medical Director.	20 July 2022
<i>Links to the papers for these meetings are included on the dates above.</i> <i>The Quality, Safety and Improvement Committee meeting held on 18 May 2022 was verbally reported to the Board on 26 May 2022.</i>			

The People and Organisational Development Committee meeting held on 07 July 2022 and Quality, Safety and Improvement Committee meeting held on 20 July 2022 will be verbally reported to the Board on 28 July 2022.

Summary of key matters considered by the Committee and any related decisions made:

Quality, Safety and Improvement Committee

18 May 2022

The Committee:

- **Considered** an update on the Management of Risks within the remit of the Committee
- **Considered** the arrangements in place for Medical Devices Management
- Took **assurance** on the progress of the Public Health Wales' Innovation and Improvement Hub
- Took **assurance** on the effective management of Putting Things Right
- Took **assurance** that the Health and Care Standards process had been completed for 2021-22
- Took **assurance** on the internal uptake of influenza vaccinations and noted their intention to consider the campaign plan for 2022-23 at its next meeting
- Took **assurance** that the recovery of the screening programmes was progressing as promptly as possible and **supported** their approach to recover the remaining screening programmes
- Took **assurance** in relation to the organisations compliance with the requirements of the Civil Contingencies Act [2004] and the NHS Wales Emergency Planning Core Guidance [2015]
- Took **assurance** on the prioritisation and progress being made to review Quality, Safety and Improvement policies, procedures and other written control documents
- Took **assurance** on the Infection Prevention and Control Annual report 2021/22
- Took **assurance** on the Safeguarding Annual Report 2021/2022
- Took **assurance** that appropriate measures were in place to monitor compliance and to address areas identified for improvement

Audit and Corporate Governance Committee

14 June 2022

The Committee:

- **Considered** the Head of Internal Audit Opinion and Annual Report 2021/22
- **Considered** the Audit Wales Annual Opinion (ISA 260)
- **Considered** the Draft Annual Financial Statement and Accounts 2021/22
- **Considered** the Draft Accountability Report 2021/22

Summary of key matters considered by the Committee and any related decisions made:
Knowledge, Research and Information Committee
<u>16 June 2022 meeting</u> The Committee: <ul style="list-style-type: none"> • Considered a presentation from the Office of Statistics Regulation , in particular exploring concepts of Trustworthiness, Quality and Value of statistics and data. • Considered an overview of the IMPT context, noting the theme within this of maximising the use of digital data and evidence to improve health and wellbeing of Wales which the Committee would focus on this year. • Received an update on the development of the Research and Evaluation Strategy, focusing on the research mapping across the organisation. • Considered a presentation on the Research, Development and Evaluation within the Specialist and Reference Units, Infection Services Division, as part of an ongoing programme to consider examples of research across the organisation. • Considered an introductory presentation on the Research Opportunities the WHO Collaborating Centre providing a brief overview of the opportunities within a global context, which would be explored further at future meetings. • Considered a verbal update on the progress on the development of the data and digital strategy. • Took assurance that the organisation's Strategic and Corporate risks were being managed appropriately • Took assurance on the prioritisation and progress being made to review Knowledge, Research and Information Committee policies, procedures and other written control documents.

Key risks and issues/matters of concern of which the Board needs to be made aware:
Quality, Safety and Improvement Committee
<u>18 May 2022</u> None
Audit and Corporate Governance Committee
<u>14 June 2022</u> None
Knowledge, Research and Information Committee
<u>16 June 2022</u> None.

Delegated action taken by committees:
Quality, Safety and Improvement Committee
<u>18 May 2022</u> The Committee:

Delegated action taken by committees:

- **Approved** the Health and Safety Group Terms of Reference and workplan for 2022-23
- **Approved** the draft Committee Annual Report for 2021/22 for submission to Board at its meeting on 26 May 2022, for assurance that the Quality, Safety and Improvement Committee was fit for purpose and operating effectively in fulfilling its terms of reference.
- **Recommended for approval** to Board, the Committee's Terms of Reference.

Audit and Corporate Governance Committee

14 June 2022

The Committee **endorsed** the Year End Reporting / Annual Financial and Governance Statements listed to the Board for approval at its meeting on 14 June 2022, for submission to Welsh Government and Audit Wales by 15 June 2022.

Knowledge, Research and Information Committee

16 June 2022

None.

Date of next Committee meetings

The next scheduled Committee meetings are as follows (please note these are subject to change):

<i>Knowledge, Research and Information Committee</i>	21 September 2022
<i>Audit and Corporate Governance Committee</i>	22 September 2022
<i>People and Organisational Development Committee</i>	06 October 2022
<i>Quality, Safety and Improvement Committee</i>	19 October 2022