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Iechyd Cyhoeddus
Cymru
Public Health
Wales

**Confirmed Minutes of the Board Meeting held on 14 June 2022
(held electronically via Microsoft Teams
and livestreamed via the web)**

Present:		
Jan Williams	(JW)	Chair
Tracey Cooper	(TC)	Chief Executive
Iain Bell	(IB)	National Director Public Health Knowledge and Research
Diane Crone	(DC)	Non-Executive Director (University)
Kate Eden	(KE)	Vice - Chair and Chair of Quality, Safety and Improvement Committee
Nick Elliott	(NE)	Non-Executive Director (Digital/IT)
Huw George	(HG)	Deputy Chief Executive and Executive Director of Operations and Finance
Sian Griffiths	(SG)	Non-Executive Director (Public Health) and Chair of Knowledge, Research and Information Committee
Fu-Meng Khaw	(MK)	National Director, Health Protection and Screening Services, Executive Medical Director
Mohammed Mehmet	(MM)	Non-Executive Director (Local Authority) and Chair of the People and Organisational Development Committee
Rhiannon Beaumont-Wood	(RBW)	Executive Director of Quality, Nursing and Allied Health Professionals
Kate Young	(KY)	Non-Executive Director (Third Sector)
In Attendance:		
John Boulton	(JB)	National Director of NHS Quality Improvement and Patient Safety/Director Improvement Cymru
Liz Blayney	(LB)	Deputy Board Secretary and Board Governance Manager
Helen Bushell	(HB)	Board Secretary and Head of the Board Business Unit
Neil Lewis	(NL)	Director of People and Organisational Development

Apology:		
Dyfed Edwards	(DE)	Non-Executive Director and Chair of Audit and Corporate Governance Committee
Mark Bellis	(MB)	Executive Director of Policy and International Health, WHO Collaborating Centre on Investment for Health & Well-being (WHO CC)
Stephanie Wilkins	(SW)	Staff Side Trades Unions representative
Claire Sullivan	(CS)	Staff Side Trades Unions representative

The meeting commenced at 16:45

PHW 9/2022 Welcome and Apologies

JW welcomed everyone to the meeting, noting the availability of a livestream link on the website; she extended a particular welcome to those observing the meeting online.

JW advised that the Board conducted its meetings in line with a formal Board Etiquette, details of which could be found on the website: <https://phw.nhs.wales/about-us/board-and-executive-team/board-etiquette/>

JW summarised the role of the Board as being the Governing Body of the organisation, with specific responsibilities for: strategic direction-setting; building and sustaining strategic partnerships; setting risk appetite and overseeing strategic risks; scrutinising in-year delivery against plans and setting the organisational tone and culture.

The Board was committed to ensuring that every member of staff could come to work and be their best selves, without fear of disadvantage or discrimination of any kind.

JW advised that this was a single issue meeting, in line with the requirements at the year-end to report on the use of the public money invested in the organisation.

JW emphasised that by this final stage of the process, HG and the Finance Team, the Executive and the Audit and Corporate Governance Committee (ACGC) had all subjected the draft reports to detailed scrutiny.

The ACGC had met on 5 May 2022 and 14 June 2022 and had scrutinised the drafts in further detail, together with considering the Auditors' opinions. On behalf of the Board, JW extended her thanks to all involved in the preparation of these reports, and in the detailed pre-Board scrutiny.

The Board **noted** the apologies for absence.

PHW 10/2022 Declarations of Interest

Board members made no declarations of interest in addition to those already recorded on the Declarations of Interest Register.

PHW 11/20226 Year End Reporting : Annual Report 2021/22

JW opened the item by expressing the Board's appreciation of HGs leadership throughout this challenging year, and of the immense amount of work undertaken by Angela Fisher, Jane Matthews and the finance team and all involved in the preparation of all the year-end documentation.

HG introduced the report, noting that the three reports before the Board for approval formed the overall Annual Report for 2021/22:

- Annual Accounts 2021/22
- Accountability Report 2021/22
- Performance Report 2021/22
- Annual Governance Statement 2021/22
- Remuneration Report 2021/22

HG referenced the detailed scrutiny undertaken at the ACGC meeting on 5 May 2022 and 14 June 2022; the Committee had also considered the Head of Internal Audit's Annual Opinion for 2021/22, and the Audit Wales' Opinion on the Annual Accounts and year-end reports. He confirmed that Audit Wales had again issued an unqualified Audit Opinion for the Annual Accounts.

MM provided an overview of the ACGCs detailed consideration of the Accounts for 2021/22, including hearing a comprehensive presentation of the draft accounts at its 5 May 2022 meeting. ACGC members had taken the opportunity to ask questions and clarify aspects of the draft reports. After further scrutiny at its on 14 June 2022, the Committee had agreed to recommend the reports to the Board for approval.

The Board agreed to **approve** the following reports for submission to Welsh Government:

- Annual Accounts 2021/22
- Accountability Report 2021/22
- Performance Report 2021/22
- Annual Governance Statement 2021/22
- Remuneration Report 2021/22

Action: HG/HB

The meeting concluded at 17:00