

RAG Rating Guide

Red	Red - Action date passed - action not complete
Orange	Orange - Action not on target for completion by agreed/ revised date
Yellow	Yellow - Action on target to be completed by agreed/ revised date
Green	Green - Action complete
Blue	Blue - Action to be removed and replaced by subsequent action

Meeting	Date Raised / Action Ref	Action	Update	Original Target Date	Revised Target Date	RAG Rating	Lead	Status (Open or Complete)
Completed actions to be approved by the Board								
Board Meeting	26/03/20 PHW 44/2020 Novel Coronavirus	HG to produce a high level matrix of key governance and performance indicators.	Produced and circulated as part of the April Board pack	30/04/2020			HG	Complete
Actions on Hold Due to COVID-19 (As agreed at Board meeting on 26 March 2020)								
Board Meeting	23/01/20 PHW05/2020 Board Action Log	Following the introduction of agenda items featuring the organisation's Strategic Partners, Board members requested regular updates regarding ongoing work and developments with Strategic Partners, including expected impact.	Action on hold due to COVID-19	26/03/2020	30 September 2020		HB	Open
Board Meeting	23/01/20 PHW08/2020 Recruitment Deep Dive	Board members went on to request a summary of the correlation between vacancies and the risk to the success of the organisation, and how this was being managed. HG suggested the translation of this issue into a mission critical action plan, reviewed through Board Assurance Framework discussions at Board.	Action on hold due to COVID-19	26/03/2020	30 September 2020		PB/HB	Open
Board Meeting	28/11/19 93/2019 Scheme of Delegation	The Board Secretary to further consider delegation of decisions relating to workforce remuneration.	Will form part of the overall scheme of delegation review work that is underway. Now on hold due to COVID-19	31/03/2020	30 September 2020		HB	Open
Board Meeting	28/11/19 93/2019 Scheme of Delegation	In relation to the delegation of oversight of risk, The Board agreed that a schematic 'infographic' would be helpful in setting out respective Board/Committee roles and responsibilities.	Action on hold due to COVID-19	31/03/2020	30 September 2020		HB	Open
Board Meeting	28/11/19 92/2019 Welsh Language Standards	During 2020, the Board resolved to consider further developments around language and culture	Will form part of the Board Development Programme in 2020/21	2020/21			MB	Open
Board Meeting	28/11/19 92/2019 Welsh Language Standards	The Board resolved to consider a strategic options paper on translation services	Options to be developed and taken through Exec Team and reported to Board	30/06/2020	30 September 2020		PB	Open
Board Meeting	28/11/19 89/2019 Intergrated Performance Report	Board members commented on workforce issues being a factor affecting performance across a number of areas.....members agreed to ask Health Education and Improvement Wales to meet with the Board/Committee to explore how its remit would address these shortages	PB & RBW met with HEIW to consider areas for them to invest in and potentially fund. POD Chair and Lead Exec to consider if HEIW should be invited to a POD meeting. Update 23/2/20 - action on hold due to COVID-19	28/02/2020	30 September 2020		PB	Open

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Board Meeting	25/07/19 37.1 Assessment of progress towards a Healthier Wales	The Board commented on the links with Public Health Wales Strategic Priorities and sought further clarity on the performance measures and outcomes for the next year. JB agreed to produce an additional appendix to the report to reflect this.	Update: This action is ongoing - a briefing paper and action plan will be tabled at the Strategic Priorities Coordination Group in November. The paper will ask for nominations for a task and finish group to map the actions in A Healthier Wales to the strategic priorities. As Strategic Priority Groups finalise their outcomes and impact measures this month, the task and finish group will then explore the best method for incorporating these into the assessment. A further update will be provided to the Board in March 2020 (dependant on the work of the strategic priority groups)	25/09/2019	26/03/20		JB	Open