**Board and Committee work plan, June – October 2020 (v3 – 19.06.2020)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Date** | **Board** | | **ACGC** | | **QSIC** | |
|  | **Main focus** | **Standards items** | **Main focus** | **Standards items** | **Main focus** | **Standards items** |
| June | Surveillance (PPT based) | COVID update & relevant items | Annual accounts & audit opinion | Standard assurance reports (reduced) |  |  |
| Implementation plan – phase 2 | Organisational recovery |  | Remaining 19/20 audits |  |  |
| Annual accounts | Standard reports including IPR | Fraud self-assessment |  |  |  |
|  | | | | | | |
| July | Sampling and Testing (PPT based) | COVID dashboards & relevant items |  |  | Service user focus (COVID related) | Standard reports including PTR |
| Organisational recovery incl core service reactivation | Standard reports including IPR |  |  | Health & Safety | AQS plans / engagement with QSIC |
| Workforce (wellbeing and work linked to reactivation) |  |  |  | Screening services reactivation |  |
|  | Annual performance report |  |  |  |  |  |
|  | | | | | | |
| August | Contact Tracing (PPT based) | COVID dashboards & relevant items | Risk management focussed session | Standard assurance reports |  |  |
|  | Standard reports including IPR | Internal audit plan overview | Rapid review of information and data flows – assurance |  |  |
|  | Welsh Language annual report | Limited assurance report follow up | Data flow actions follow up |  |  |
|  | | | | | | |
| **Date** | **Board** | | **ACGC** | | **QSIC** | |
| September | International work / HIA (PPT based) – possibly July | COVID dashboards & relevant items | Information Governance focussed session | Limited assurance report follow up | Service user experience in the context of COVID | Standard reports including PTR |
|  | Standard reports including IPR |  |  | Annual Quality statement | Vaccination and immunisation |
|  | Annual Quality Report |  |  |  |  |
|  | | | | | | |

**Work programme content for QSIC (not yet included)**

* Systematic approach to improvement and learning
* Compliance with legal obligations
* Data quality around surveillance