

Agenda

10:00 - 10:05
5 min

1. Welcome and Apologies for Absence / Croeso ac Ymddiheuriadau am Absenoldeb

10:00 - 10:05 (5 mins)

Kate Eden
Chair / Cadeirydd

10:05 - 10:05
0 min

2. Declarations of Interest / Datganiadau o Ddiddordeb

10:05 - 10:45
40 min

3. User Experience / Profiad Defnyddiwr

10:05 - 10:45 (40 mins)

For discussion / ar gyfer trafodaeth

This item will cover the following areas / Bydd yr eitem hon yn trafod y meysydd canlynol:

- Our Approach to Engagement / Ein Hymagwedd at Ymgysylltu
- CIVICA System Demonstration / Arddangos System CIVICA
- Young Persons Engagement / Ymgysylltu â Phobl Ifanc

Rhiannon Beaumont Wood

Executive Director of Quality, Nursing and Allied Health Professionals / Cyfarwyddwr Gweithredol dros Ansawdd, Nyrso a Gweithwyr Proffesiynol Perthynol i lechyd

Rebecca Fogarty


Engagement and Collaboration Manager/ Rheolwr Ymgysylltu a Chydweithiol

Wayne Jepson

Head of Quality, Engagement and Collaboration / Pennaeth Ansawdd, Ymgysylltu a Chydweithio

Junaid Iqbal

Lead for User Experience / Arweiniol ar gyfer Profiad Defnyddwyr

 3 QSIC 2022_07_20 - Our Approach to Engagement - Cover Report.pdf (4 pages)

 3 QSIC 2022_07_20 - Our Approach to Engagement - Presentation.pdf (24 pages)

10:45 - 12:25
100 min

4. Items for Assurance / Eitemau i'w sicrhau

4.1. Quality Governance Arrangements (Audit Wales) / Trefniadau Llywodraethu Ansawdd (Archwilio Cymru)

10:45 - 11:10 25 mins

Verity Winn

Audit Wales / Archwilio Cymru

 4.1 QSIC 2022_07_20 - Cover Report Audit Wales Quality Report .pdf (17 pages)

 4.1 QSIC 2022_07_20 - Audit Wales Quality Report PHW responses DRAFT.pdf (52 pages)

4.2. Putting Things Right / Gweithio i Wella


11:10 - 11:20 10 mins

Francesca Thomas

Head of Putting Things Right / Pennaeth Gweithio i Wella

- **Putting Things Right Report** (Quarter 1, including National Reportable Incidents) / Adroddiad Gwneud Pethau'n Iawn (Chwarter 1, gan gynnwys Digwyddiadau Adroddadwy Cenedlaethol)
- **Putting Things Right Annual Report 2021/22** / Adroddiad Blynnyddol Gweithio i Wella 2021/22

 4.2a QSIC 2022_07_20 Q1 PTR report 2022-23.pdf (10 pages)

 4.2b QSIC 2022_07_20 PTR Annual Report 2021-22.pdf (15 pages)

4.3. Break / Egwyl

11:20 - 11:30 (10 mins)

4.4. Managing Risk / Rheoli Risg


11:30 - 11:45 (15 mins)

Rhiannon Beaumont Wood

Executive Director of Quality, Nursing and Allied Health Professionals / Cyfarwyddwr Gweithredol dros Ansawdd, Nyrsio a Gweithwyr Proffesiynol Perthynol i Iechyd

Strategic Risk Register

 4.4 QSIC_2022_07_20 - SRR cover report.pdf (5 pages)

 4.4 QSIC_2022_07_20 - SRR.pdf (8 pages)

4.5. Alerts Report (Quarter 1) / Adroddiad Rhybuddion (Chwarter 1)

11:45 - 11:50 (5 mins)

Francesca Thomas

Head of Putting Things Right / Pennaeth Gweithio i Wella

Angela Cook

Assistant Director of Quality, Nursing and Allied Health Professionals / Cyfarwyddwr Cynorthwyol dros Ansawdd, Nyrsio a Gweithwyr proffesiynol Perthynol i Iechyd

 4.5 QSIC_2022_07_20 Alerts Report Q1-2022.pdf (4 pages)

4.6. Once for Wales Concerns Management System Implementation Update / Diweddariad ar Weithredu System Rheoli Pryderon Unwaith i Gymru

11:50 - 11:55 (5 mins)

Stuart Silcox

Assistant Director of Integrated Governance / Cyfarwyddwr Cynorthwyol Llywodraethu Integredig

Verbal update / Diweddariad ar lafar

4.7. Winter Planning Update (Health Protection) / Diweddariad ar Gynllunio ar gyfer y Gaeaf(Diogelu Iechyd)

11:55 - 12:05 (10 mins)

Meng Khaw

National Director of Health Protection and Screening Services, Executive Medical Director / Cyfarwyddwr Cenedlaethol Gwasanaethau Diogelu Iechyd a Sgrinio a Chyfarwyddwr Meddygol Gweithredol

Verbal update / Diweddariad ar lafar

4.8. Flu Campaign 2022/23 / Ymgyrch brechu rhag y fflw 2022/23

12:05 - 12:15 (10 mins)

Rhiannon Beaumont Wood

Executive Director of Quality, Nursing and Allied Health Professionals / Cyfarwyddwr Gweithredol dros Ansawdd, Nyrsgio a Gweithwyr Proffesiynol Perthynol i Iechyd

Verbal update / Diweddariad ar lafar

4.9. Office of the Medical Director / Swyddfa'r Cyfarwyddwr Meddygol

12:15 - 12:20 (5 mins)

Meng Khaw

National Director of Health Protection and Screening Services, Executive Medical Director / Cyfarwyddwr Cenedlaethol Gwasanaethau Diogelu Iechyd a Sgrinio a Chyfarwyddwr Meddygol Gweithredol

 4.9 QSIC 2022_07_20 Final Establishment of the OMD QSIC 290622.pdf (7 pages)

4.10. Health and Safety Report (Quarter 1) / Adroddiad Iechyd a Diogelwch (Chwarter 1)

12:20 - 12:25 (5 mins)

Chris Orr

Head of Estates and Health and Safety/General Manager Operations and Finance / Pennaeth Ystadau a Iechyd a Diogelwch/Rheolwr Cyffredinol, gweithrediadau a chyllid

 4.10 QSIC 2022_07_20 Health and Safety Report Q1 2022 v1.pdf (15 pages)

12:25 - 12:50
25 min

5. Items for Approval / Eitemau i'w cymeradwyo

5.1. Minutes, Action Log and Matters Arising of meeting / Cofnodion, Log Gweithredu a Materion Yn Codi Cyfarfod

12:25 - 12:30 (5 mins)

 5.1a QSIC 2022_07_20 Unconfirmed Minutes of QSIC 2022_05_18.pdf (10 pages)

 5.1b QSIC 2022_07_20 Unconfirmed Minutes QSIC 18052022 Cymraeg.pdf (10 pages)

 5.1c QSIC 2022_07_20 - Action Log.docx.pdf (1 pages)

5.2. Policies for approval / Polisiâu i'w cymeradwyo

12:30 - 12:40 (10 mins)


5.2.1. Health and Safety Policy / Polisi Iechyd a Diogelwch i'w gymeradwyo

Chris Orr

Head of Estates and Health and Safety/General Manager Operations and Finance / Pennaeth Ystadau a Iechyd a Diogelwch/Rheolwr Cyffredinol, gweithrediadau a chyllid

 5.2.1a QSIC 2022_07_20 Health and Safety Policy Covering Report.pdf (4 pages)


 5.2.1b QSIC 2022_07_20 Health and Safety Policy.pdf (18 pages)


 5.2.1c QSIC 2022_07_20 Health and Safety Policy - EHIA.pdf (12 pages)

5.2.2. Claims Management Policy and Procedure / Polisi a Gweithdrefn Rheoli Hawliadau

Francesca Thomas

Head of Putting Things Right / Pennaeth Gweithio i Wella

 5.2.2a QSIC 2022_07_20 Claims policy and procedure - Cover Report .pdf (5 pages)

 5.2.2b QSIC 2022_07_20 Claims Management Policy .pdf (14 pages)

 5.2.2c QSIC 2022_07_20 Claims Management Procedure .pdf (25 pages)

 5.2.2d QSIC 2022_07_20 Claims Management Policy EqHIA.pdf (19 pages)

5.2.3. Quality and Clinical Audit Procedure / Gweithdrefn Archwilio Clinigol ac Ansawdd

Jessica Taylor

Quality Improvement and Clinical Audit Support Officer / Swyddog Cymorth Gwella Ansawdd ac Archwilio Clinigol

- 📄 5.2.3a QSIC 2022_07_20 Quality and Clinical Audit procedure cover.pdf (6 pages)
- 📄 5.2.3b QSIC 2022_07_20 Quality and Clinical Audit Procedure.pdf (22 pages)
- 📄 5.2.3c QSIC 2022_07_20 Quality and Clinical Audit Procedure EqHIA.docx.pdf (23 pages)

5.3. Quality and Clinical Audit / Archwilio Ansawdd a Chlinigol

12:40-12:50 10 mins

Jessica Taylor

Quality Improvement and Clinical Audit Support Officer / Swyddog Cymorth Gwella Ansawdd ac Archwilio Clinigol

Quality and Clinical Audit Plan Annual Report 2021-22 and forward plan for 2022/23/ Adroddiad Blynyddol Cynllun Archwilio Ansawdd a Chlinigol 2021-22 a Cynllun Archwilio Ansawdd a Chlinigol 2022-23

- 📄 5.3 QSIC 2022_07_20 QCA 2021_22_Year-End Report and 2022_23 plan .pdf (20 pages)

12:50 - 12:50
0 min

6. Items to Note / Eitemau i'w nodi

6.1. Committee Work Plan 2022/23 / Cynllun Gwaith y Pwyllgor 2022/23

- 📄 6.1 QSIC 2022_07_20 QSIC work plan.pdf (3 pages)

6.2. Group Terms of Reference / Cylch Gorchwyl y Grŵp

- **Infection Prevention and Control Group Terms of Reference** / Cylch Gorchwyl y Grŵp Atal a Rheoli Heintiau
- **Safeguarding Group Terms of Reference** / Cylch Gorchwyl y Grŵp Diogelu

- 📄 6.2a QSIC 2022_07_20 TOR - IPC and Safeguarding Groups TOR - Cover paper.pdf (5 pages)
- 📄 6.2b QSIC 2022_07_20 TOR - IPC Group Terms of Reference.pdf (6 pages)
- 📄 6.2c QSIC 2022_07_20 TOR - Safeguarding Group terms of reference.pdf (4 pages)

12:50 - 12:50
0 min

7. Closing Administration / Gweinyddiaeth i gau

- Any Other Business / Unrhyw Fusnes Arall
- Committee Feedback / Adborth y Pwyllgor
- Date of Next Meeting: Wednesday, 19 October 2022 10am / Dyddiad y Cyfarfod Nesaf: Dydd Mercher, 19 Hydref 2022 10yb.

7.1. Close of Public Meeting / Diwedd y Cyfarfod Cyhoeddus

That representatives of the press and other members of the public will be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest in accordance with [Section 1(2) Public Bodies (Admission to Meetings) Act 1960 (c.67)].

Yn unol ag [Adran 1 (2) o Ddeddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd) 1960 (c.67)] bydd cynrychiolwyr o'r wasg ac aelodau eraill o'r cyhoedd yn cael eu gwahardd o weddill y cyfarfod hwn oherwydd natur gyfrinachol y busnes sydd i'w drafod, gan y byddai rhoi cyhoeddusrwydd iddo yn niweidiol i les y cyhoedd.