

# Quality, Safety and Improvement Committee Open Meeting / Y Pwyllgor Ansawdd, Diogelwch a Gwella Cyfarfod Agored



Tue 15 February 2022, 12:30 - 14:15

## Agenda

**12:30 - 12:35**  
5 min  
**1. Welcome and Apologies for Absence / Croeso ac Ymddiheuriadau am Absenoldeb**

**Kate Eden**  
Chair / Cadeirydd

**12:35 - 12:35**  
0 min  
**2. Declarations of Interest / Datganiadau o Ddiddordeb**

**Kate Eden**  
Chair / Cadeirydd

**12:35 - 13:35**  
60 min  
**3. Items for Assurance / Eitemau i'w sicrhau**

**3.1. Putting Things Right Report (Quarter 3, including National Reportable Incidents) / Adroddiad Gwneud Pethau'n lawn (Chwarter 3, gan gynnwys Digwyddiadau Adroddadwy Cenedlaethol)**

12:35 - 12:50 15 mins

**Stuart Silcox**

Assistant Director of Integrated Governance / Cyfarwyddwr Cynorthwyol Llywodraethu Integredig

 3.1a QSIC 2022\_02\_15 - Putting Things Right Report Q3 2021-22.pdf (10 pages)

**3.2. Audit Reports / Adroddiadau Archwilio**

**3.2.1. Quality and Clinical Audit Plan Update 2021/22 / Diweddariad o'r Cynllun Archwilio Ansawdd a Chlinigol 2021/22**


12:50 - 13:10 (20 mins)


**Caroline Whittaker**

Lead Nurse and Corporate Standards / Nyrs Arweiniol

**Jessica Taylor**

Quality Improvement and Clinical Audit Support Officer / Swyddog Cymorth Gwella Ansawdd ac Archwilio Clinigol

 3.2.1a QSIC 2022\_02\_15 - Interim Report\_Quality and Clinical Audit Plan 2021\_22.pdf (8 pages)

 3.2.1b QSIC 2022\_02\_15 - Audit Procedure and Proposed Changes.pdf (8 pages)

**3.2.2. Internal Audit Reports / Adroddiadau Archwilio Mewnol**

13:10 - 13:15 (5 mins)

- Reactivation of Screening Services Final Internal Audit Report / Adroddiad Archwilio Mewnol - Ailgychwyn Gwasanaethau Sgrinio

- Laboratory at IP5 Final Internal Audit Report / Adroddiad Archwilio Mewnol Terfynol Labordy yn 'IP5'

📄 3.2.2 QSIC 2022\_02\_15 - IA Final Report Screening Services Reactivation.pdf (10 pages)

📄 3.2.2 QSIC 2022\_02\_15 - IA Final Report - IP5 Lab.pdf (11 pages)

### 3.3. Alerts Report (Quarter 3) / Adroddiad Rhybuddion (Chwarter 3)

13:15 - 13:20 (5 mins)

#### Stuart Silcox

Assistant Director of Integrated Governance / Cyfarwyddwr Cynorthwyol Llywodraethu Integredig

📄 3.3 QSIC 2022\_02\_15 - Alerts Report Q3 -2021.pdf (4 pages)

### 3.4. Health and Safety Report (Quarter 3) / Adroddiad Iechyd a Diogelwch (Chwarter 3)

13:20 - 13:25 (5 mins)

#### Chris Orr

Head of Estates and Health and Safety/General Manager Operations and Finance / Pennaeth Ystadau a Iechyd a Diogelwch/Rheolwr Cyffredinol, gweithrediadau a chyllid

📄 3.4 QSIC 2022\_02\_15 - Health and Safety Report Q3 2021.pdf (17 pages)

### 3.5. Break / Egwyl

13:25 - 13:35 (10 mins)

13:35 - 14:10  
35 min

## 4. Items for Approval / Eitemau i'w cymeradwyo

### 4.1. Our Approach to Engagement / Ein dull ymgysylltu

13:35 - 13:50 15 mins

#### Rebecca Fogarty

Engagement and Collaboration Manager / Rheolwr Ymgysylltu a Chydweithio

📄 4.1 QSIC\_2022\_02\_15 - Our Approach to Engagement.pdf (24 pages)

### 4.2. Strategic and Corporate Risk Registers / Y Gofrestr Risgiau Corfforaethol a Strategol

13:50 - 14:00 10 mins

#### Stuart Silcox

Assistant Director of Integrated Governance / Cyfarwyddwr Cynorthwyol Llywodraethu Integredig

📄 4.2a QSIC 2022\_02\_15 - Strategic and Corporate Risk Registers cover paper Jan 22.pdf (6 pages)

📄 4.2b QSIC 2022\_02\_15 - Extract of Strategic Risk Register (Risks 1) new.pdf (5 pages)

📄 4.2c QSIC 2022\_02\_15 - Corporate Risk Register.pdf (3 pages)

### 4.3. Policies for approval / Polisiau i'w cymeradwyo

14:00 - 14:05 5 mins

#### Stuart Silcox

Assistant Director of Integrated Governance / Cyfarwyddwr Cynorthwyol Llywodraethu Integredig

#### Safeguarding Policies and Procedures / Polisiau a Gweithdrefnau Diogelu

📄 4.3a QSIC 2022\_02\_15 - Safeguarding Policy and Procedure approval Cover Report.pdf (5 pages)

📄 4.3b QSIC 2022\_02\_15 - For Approval - PHW03 - Safeguarding Policy.pdf (9 pages)

📄 4.3c QSIC 2022\_02\_15 - For Approval - PHW03 - TP01 Adults at Risk procedure.pdf (6 pages)

📄 4.3d QSIC 2022\_02\_15 - For Approval - PHW03 - TP02 Children at Risk procedure.pdf (7 pages)

📄 4.3e QSIC 2022\_02\_15 - For Approval - PHW03 - TP03 Domestic abuse procedures.pdf (10 pages)




### 4.4. Minutes, Action Log and Matters Arising of meeting / Cofnodion, Log Gweithredu a Materion Yn Codi Cyfarfod

14:05 -14:10

5 mins

**Kate Eden**

Chair / Cadeirydd

-  4.4a QSIC 2022\_02\_15 - Unconfirmed Minutes of QSIC 10 11 2021 English.pdf (10 pages)
  -  4.4b QSIC 2022\_02\_15 - Unconfirmed Minutes of QSIC 10 11 2021 en-cy-C.pdf (10 pages)
  -  4.4c QSIC 2022\_02\_15 - Action Log.pdf (1 pages)
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14:10 - 14:10  
0 min

## 5. Items to Note / Eitemau i'w nodi

### 5.1. Forward Look / Edrych Tuag at y Dyfodol

-  5.1 QSIC\_2022\_02\_15 - Forward Look.pdf (1 pages)
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14:10 - 14:10  
0 min

## 6. Closing Administration / Gweinyddiaeth i gau

- Any Other Business / Unrhyw Fusnes Arall
- Committee Feedback / Adborth y Pwyllgor
- Date of Next Meeting / Dyddiad y Cyfarfod Nesaf (18 May 2022 / 18 Mai 2022)

### 6.1. Close of Public Meeting / Diwedd y Cyfarfod Cyhoeddus

Yn unol ag [Adran 1 (2) o Ddeddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd) 1960 (c.67)] bydd cynrychiolwyr o'r wasg ac aelodau eraill o'r cyhoedd yn cael eu gwahardd o weddill y cyfarfod hwn oherwydd natur gyfrinachol y busnes sydd i'w drafod, gan y byddai rhoi cyhoeddusrwydd iddo yn niweidiol i les y cyhoedd.

That representatives of the press and other members of the public will be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest in accordance with [Section 1(2) Public Bodies (Admission to Meetings) Act 1960 (c.67)].