

Agenda

09:30 - 09:35 1. Welcome and Apologies for Absence / Croeso ac Ymddiheuriadau am Absenoldeb
5 min

09:30 - 09:35 (5 minutes / munudau)

09:35 - 09:35 2. Declaration of Interests / Datganiadau o Ddiddordeb
0 min

(0 minutes / munudau)

09:35 - 12:05 3. Items for Assurance / Eitemau i'w sicrhau
150 min

3.1. Performance Assurance Dashboard/Workforce / Dangosfwrdd/Gweithlu Sicrwydd Perfformiad

9:35 - 09:45 (40 minutes in total / 40 munudau mewn cyfanswm)

Joe O'Brien

People and Organisational Development Systems Development Manager / Rheolwr Datblygu Systemau, Pobl a Datblygu Sefydliadol

(10 minutes / munudau)

 3.1 PODC 2024_04_11 - Performance Assurance Dashboard.pdf (6 pages)

3.1.1. Statutory and Mandatory Training / Hyfforddiant Statudol a Gorfodol

9:45 - 10:00 (15 minutes / munudau)

Kelly McFadyen

Learning and Development Manager / Rheolwr Dysgu a Datblygu

Verbal update / Diweddariad Llafar

 3.1.1 PODC 2024_04_11 - Summary of Referrals made to PODC.pdf (10 pages)

3.1.2. Health Protection and Screening Services (My Contribution Compliance) / Gwasanaethau Diogelu Iechyd a Sgrinio (Fy Nghydymffurfiaeth Cyfraniad)

10:00 - 10:15 (15 minutes / munudau)

Michelle Battlemuch

Assistant Director of Operations, Health Protection and Screening Services / Cyfarwyddwr Cynorthwyol Gweithrediadau, Diogelu Iechyd a Gwasanaethau Sgrinio

 3.1.2 PODC 2024_04_11 - HPSS MyContribution Compliance PODCOM Update 20240411.pdf (12 pages)

3.2. Staff Engagement and Partnerships and Working with Trade Unions / Ymgysylltiad Staff a Phartneriaethau a Gweithio gydag Undebau Llafur

3.2.1. Culture Action Plan (linked to SRR) / Cynllun Gweithredu Diwylliant (yn gysylltiedig â'r GRS)

10:15 - 10:35 (20 minutes / munudau)

Rachel Attwood

Assistant Director Organisational Development and Engagement / Cyfarwyddwr Cynorthwyol Datblygu Sefydliadol ac Ymgysylltu

 3.2.1 PODC 2024_04_11 - Culture Action Plan.pdf (15 pages)

Break / Egwyl

10:35 - 10:45 (10 minutes / munudau)

3.2.2. Staff Networks - Update on Actions / Rhwydweithiau Staff - Diweddariad ar Gamau Gweithredu

10:45 - 11:00 (15 minutes / munudau)

Rachel Attwood

Assistant Director Organisational Development and Engagement/Cyfarwyddwr Cynorthwyol Datblygu Sefydliadol ac Ymgysylltu

 3.2.2 PODC 2024_04_11 - Network Board Requests April 2024.pdf (6 pages)

3.2.3. Local Partnership Forum Annual Report (2023/24) / Adroddiad Blynyddol Fforwm Partneriaeth Leol (2023/24)

11:00 - 11:15 (15 minutes / munudau)

Lucy Day

Business Manager / Rheolwr Busnes

 3.2.3 PODC 2024_04_11 - LPF Annual Report 23-24.pdf (6 pages)

3.3. Managing Risk / Rheoli Risg

11:15 - 11:30 (15 minutes / munudau)

Strategic and Corporate Risk Register / Cofrestr Risgiau Strategol a Chorfforaethol

Stuart Silcox

Assistant Director of Integrated Governance / Cyfarwyddwr Cynorthwyol Llywodraethu Integredig

Neil Lewis

Director of People and Organisational Development / Cyfarwyddwr Pobl a Datblygiad Sefydliadol

 3.3 PODC 2024_04_11 - Managing Risk Cover Paper.pdf (8 pages)

 3.3 PODC 2024_04_11 - Strategic risk register.pdf (7 pages)

 3.5 PODC 2024_04_11 - Corporate Risk Register.pdf (3 pages)

3.3.1. Approach to Workforce Risks / Agwedd at Risgiau Gweithlu

11:30 - 11:45 (15 minutes / munudau)

Danielle Gething

Head of Risk Management / Pennaeth Rheoli Risg

Neil Lewis

Director of People and Organisational Development / Cyfarwyddwr Pobl a Datblygiad Sefydliadol

Verbal Update

3.4. Bi-annual Summary of Policies / Crynodeb o Bolisiau ddwywaith y flwyddyn

11:45 - 11:50 (5 minutes / munudau)

Liz Blayney

- 📄 3.4 PODC 2024_04_11 - Corporate Policies and Procedures Compliance Report.pdf (7 pages)
- 📄 3.4 PODC 2024_04_11 - Corporate Policy Update Appendix 1 A BBU Corporate Policy Update.pdf (1 pages)
- 📄 3.4 PODC 2024_04_11 - Corporate Policy Update Appendix 1 B HPSS Corporate Policy Update.pdf (1 pages)
- 📄 3.4 PODC 2024_04_11 - Corporate Policy Update Appendix 1 C Knowledge Corporate Policy Register.pdf (1 pages)
- 📄 3.4 PODC 2024_04_11 - Corporate Policy Update Appendix 1 D Ops and Finance Corporate Policy Register.pdf (4 pages)
- 📄 3.4 PODC 2024_04_11 - Corporate Policy Update Appendix 1 E POD Corporate Policy Register.pdf (3 pages)

3.5. Cost of Living Report / Adroddiad ar Gost Byw

11:50 - 12:05 (15 minutes / munudau)

Sarah Brewer

Head of Employee Experience / Pennaeth Profiad Cyflogaion

- 📄 3.5 PODC 2024_04_11 - Cost of Living PHW response.pdf (11 pages)

12:05 - 12:10

5 min

4. Items for Approval / Eitemau i'w Cymeradwyo

4.1. Minutes, Action Log and Matters Arising of meeting (6 February 2024) / Cofnodion, Log Gweithredu a Materion yn codi Cyfarfod (6 Chwefror 2024)

12:05 - 12:10 (5 minutes / munudau)

- 📄 4.1 PODC 2024_04_11 - Unconfirmed Minutes of PODC 06.02.2024.pdf (10 pages)
- 📄 4.1 PODC 2024_04_11 - Cofnodion Heb ei PODC 06.02.2024.pdf (10 pages)
- 📄 4.1 PODC 2024_04_11 - Action Log.pdf (1 pages)

4.2. Policies for approval / Polisiau i'w cymeradwyo

None / Dim

12:10 - 12:20

10 min

5. For Recommendation to Board / Ar gyfer Argymhelliad i'r Bwrdd

12:10 - 12:20 (10 minutes / munudau)

Liz Blayney

Deputy Board Secretary and Board Governance Manager / Dirprwy Ysgrifennydd y Bwrdd a Rheolwr Llywodraethu'r Bwrdd

- Terms of Reference Review / Adolygiad Cylch Gorchwyl Blynyddol
- Committee Workplan / Y Pwyllgor Datblygu Sefydliadol a Phobl Cynllun Gwaith
- Review of Committee Effectiveness / Adolygiad o Effeithiolrwydd Pwyllgorau
- Committee Annual Report / Adroddiad Blynyddol

- 📄 5 PODC 2024_04_11 - PODC Terms of Reference.pdf (6 pages)
- 📄 5 PODC 2024_04_11 - PODC Forward Look 2024-25.pdf (2 pages)
- 📄 5 PODC 2024_04_11 - PODC Committee Effectiveness Survey Summary 08.03.24.pdf (12 pages)
- 📄 5 PODC 2024_04_11 - Draft PODC Committee Annual Report 2023-24.pdf (6 pages)

12:20 - 12:20

0 min

6. Items to Note / Eitemau i'w Nodi

6.1. Audit Reports / Adroddiadau Archwilio

None / Dim

12:20 - 12:25
5 min

7. Closing Administration / Materion Gweinyddol i Gloi

12:20 - 12:25 (5 minutes / munudau)

- Any Other Business / Unrhyw Fusnes Arall
- Committee Feedback / Adborth y Pwyllgor
- Date of Next Meeting / Dyddiad y Cyfarfod Nesaf:
9 July 2024 / 9 Gorffennaf 2024