

Agenda

14:00 - 14:05
5 min

1. Welcome, and Apologies for Absence / Croeso, Cyflwyniadau ac Ymddiheuriadau

(14:00 - 14:05) 5 minutes

14:05 - 14:05
0 min

2. Declaration of Interests / Datganiadau o Ddiddordeb

(14:05 - 14:05) 0 minutes

14:05 - 16:05
120 min

3. Items for Assurance / Eitemau i'w sicrhau

3.1. Deep Dive: Managing Change / Gwraidd y Mater: Rheoli Newid

(14:05 - 14:35) 30 minutes
Neil Lewis
Director of People and Organisational Development / Cyfarwyddwr y Gweithlu a Datblygu Sefydliadol
Rupinder Dogra
Head of People & OD Partnering / Pennaeth Partneru Pobl a Datblygu Sefydliadol
 3.1 PODC 2023_22_08Change Management Deep Dive - POD Comm Nov 2023 FINAL.pdf (11 pages)

3.2. Trade Union Partnership Working Forums - Update / Fforymau Gweithio Partneriaeth Undebau Llafur - Diweddariad

(14:35 - 14:45) 10 minutes
Neil Lewis
Director of People and Organisational Development / Cyfarwyddwr y Gweithlu a Datblygu Sefydliadol
Samantha Morgan
Assistant Director of People Strategy, Insights and Service / Cyfarwyddwr Cynorthwyol Strategaeth Pobl, Dealltwriaeth a Gwasanaethau
 3.2 PODC 2023_11_08 LPF regular update to PODC - Nov 2023.pdf (6 pages)

3.3. Performance Assurance Dashboard / Workforce / Dangosfwrdd / Gweithlu Sicrwydd Perfformiad

(14:45 - 15:05) 20 minutes
Neil Lewis
Director of People and Organisational Development / Cyfarwyddwr y Gweithlu a Datblygu Sefydliadol
Joe O'Brien
People and OD Systems Development Manager / Rheolwr Datblygu Systemau, Pobl a Datblygu Sefydliadol
 3.3 PODC 2023_11_08 Dashboard screen shots October.pdf (6 pages)

3.4. Strategic Risk / Risg Strategol

(15:05 - 15:20) 15 minutes

Stuart Silcox

Assistant Director of Integrated Governance, Quality Nursing and Allied Health Professionals / Cyfarwyddwr Cynorthwyol Llywodraethu Integredig, Ansawdd, Nyrsio a Gweithwyr Proffesiynol Perthynol i Iechyd

 3.4 PODC 2023_22_08 - Strategic risk register (01.09.23) Extract.pdf (5 pages)

3.5. People Strategy / Strategaeth Pobl

(15:20 - 15:35) 15 minutes

Neil Lewis

Director of People and Organisational Development / Cyfarwyddwr y Gweithlu a Datblygu Sefydliadol

Samantha Morgan

Assistant Director of People Strategy, Insights and Service / Cyfarwyddwr Cynorthwyol Strategaeth Pobl, Dealltwriaeth a Gwasanaethau

 3.5 PODC 2023_11_08 People Strategy Update - Oct 2023.pdf (11 pages)

3.6. Break / Egwyl

(15:35 - 15:45) 10 minutes

3.7. Grievance Report / Adroddiad Cwynion

(15:45 - 15:50) 5 minutes

Verbal update / Diweddariad Llafar

Neil Lewis

Director of People and Organisational Development / Cyfarwyddwr y Gweithlu a Datblygu Sefydliadol

3.8. Summary of policies Bi-Annual Update / Diweddariad Polisiau ddwywaith y flwyddyn

(15:50 - 15:55) 5 minutes

Liz Blayney

Deputy Board Secretary and Board Governance Manager / Dirprwy Ysgrifennydd y Bwrdd a Rheolwr Llywodraethu'r Bwrdd

3.9. Staff Engagement Plan and Outcomes / Cynllun a Chanlyniadau Ymgysylltu â Staff

(15:55 - 16:05) 10 minutes

Neil Lewis

Director of People and Organisational Development / Cyfarwyddwr y Gweithlu a Datblygu Sefydliadol

Rachel Attwood

Assistant Director Organisational Development and Engagement

Verbal update

16:05 - 16:50
45 min

4. Items for Approval / Eitemau i'w Cymeradwyo

4.1. Minutes, Action Log and Matters Arising of meeting (19 July 2023) / Cofnodion, Log Gweithredu a Materion yn codi Cyfarfod (19 Gorffennaf 2023)

(16:05 - 16:10) 5 minutes

 4.1a PODC 2023_11_08 Draft PODC Minutes Open 19 July 2023.pdf (10 pages)

 4.1b PODC 2023_11_08 Draft PODC Minutes Open 19 July 2023 CYMRAEG.pdf (10 pages)

4.2. Policies for approval / Polisiâu i'w cymeradwyo

(16:10 - 16:20) 10 minutes

Samantha Morgan

Assistant Director of People Strategy, Insights and Service / Cyfarwyddwr Cynorthwyol Strategaeth Pobl, Dealltwriaeth a Gwasanaethau

Including / Gan gynnwys:

- Work How It Works Best Policy / Gweithio Sut Mae'n Gweithio Orau Polisi
- Trans Inclusion Policy / Cynhwysiant Traws Polisi
- Learning and Development Policy / Polisi Dysgu a Datblygu
- Employing Ex-Offenders and People with a Criminal Record Policy / Cyflogi Cyn-droseddwr a Phobl â Chofnod Troseddol Polisi
- My Contribution policy / Fy Nghyfraniad polisi
- Mobilisation Procedure / Gweithdrefn Symudiadau
- Employee Recognition Procedure / Gweithdrefn Cydnabod Gweithwyr

4.2a PODC 2023_11_08 - Work How It Works Best Policy for approval.pdf (41 pages)

4.2b PODC 2023_11_08 - Trans Inclusion Policy for approval.pdf (46 pages)

4.2c PODC 2023_11_08 - Learning and Development Policy for approval.pdf (46 pages)

4.2d PODC 2023_11_02 - Employing Ex Offenders Policy for approval.pdf (33 pages)

4.2e PODC 2023_11_08 - My Contribution Policy for approval.pdf (35 pages)

4.2f PODC 2023_11_08 - Mobilisation Procedure.pdf (39 pages)

4.2g PODC 2023_11_02 - Employee Recognition Procedure.pdf (25 pages)

4.3. Raising Concerns Annual Report, Raising Concerns and Speaking up Safely / Adroddiad Blynyddol Codi Pryderon, Codi Pryderon a Chodi Llais Heb Ofn

(16:20 - 16:30) 10 minutes

Paul Veysey

Board Secretary and Head of Board Business Unit / Ysgrifennydd y Bwrdd a Phennaeth Uned Fusnes y Bwrdd

4.3 POD 2023_11_08 - Speaking up Safely Framework and Action Plan- Cover Report.pdf (4 pages)

4.3a PODC 2023_11_08 Appendix 1 - speaking-up-safely1.pdf (24 pages)

4.3b PODC 2023_11_08 - Appendix 2 - WHC 2023 036 - Speaking up Safely Framework incl Letter JP11.pdf (3 pages)

4.3c PODC 2023_11_08 - Draft Speaking Up Safely Action Plan1.pdf (8 pages)

4.4. Workforce Annual Report (2022-23) / Adroddiad Blynyddol y Gweithlu (2022-23)

(16:30 - 16:40) 10 minutes

Neil Lewis

Director of People and Organisational Development / Cyfarwyddwr y Gweithlu a Datblygu Sefydliadol

4.4a and 4.5a PODC_2023_11_08 - Cover paper Annual Equality Report & Annual Workforce Report.pdf (3 pages)

4.4b PODC 2023_11_08 PHW Workforce Report 2022-23 V2.pdf (45 pages)

4.5. Annual Equalities Report (2022-23) / Adroddiad Cydraddoldeb Blynyddol (2022-23)

(16:40 - 16:50) 10 minutes

Neil Lewis

Director of People and Organisational Development / Cyfarwyddwr y Gweithlu a Datblygu Sefydliadol

4.4a and 4.5a PODC_2023_11_08 - Cover paper Annual Equality Report & Annual Workforce Report.pdf (3 pages)

4.5b PODC 2023_11_08 Annual Equality Report 2022-23 V1 (002).pdf (53 pages)

5.1. People and Organisational Development Committee - Terms of Reference / Y Pwyllgor Pobl a Datblygu Sefydliadol - Cylch Gorchwyl

(16:50 - 16:55)

5 minutes

Paul Veysey

Board Secretary and Head of Board Business Unit / Ysgrifennydd y Bwrdd a Phennaeth Uned Fusnes y Bwrdd

 5.1 POD 2023_11_08 - Committee TOR.pdf (6 pages)

16:55 - 16:55 6. Items to Note / Eitemau i'w Nodi

0 min

5 minutes

6.1. Committee Workplan / Gynllun Gwaith y Pwyllgor

 6.1 PODC 2023_22_08 2023-24 PODC Work Plan.pdf (2 pages)

6.2. Audit Reports / Adroddiadau Archwilio

None / Dim

16:55 - 17:00 7. Closing Administration / Materion Gweinyddol i Gloi

5 min

(16:55 - 17:00)

5 minutes

- Any Other Business / Unrhyw Fusnes Arall
- Committee Feedback / Adborth y Pwyllgor
- Date of Next Meeting / Dyddiad y Cyfarfod Nesaf:
6 February 2024 at 14:00 / 6 Chwefror 2024 am 14:00