



**Unconfirmed Minutes of the Public Health Wales
Knowledge, Research and Information Committee
Public Meeting 10 March 2022, 09:30
Held via Microsoft Teams**

Present:		
Sian Griffiths	(SG)	Committee Chair and Non-Executive Director
Diane Crone	(DC)	Non-Executive Director
Kate Eden	(KE)	Non-Executive Director and Vice Chair, Public Health Wales
In Attendance:		
Rob Bailey	(RB)	Staff side Representative
Rhiannon Beaumont-Wood	(RBW)	Executive Director of Quality, Nursing and Allied Health Professionals
Iain Bell	(IB)	Director of Data, Knowledge and Research
Mark Bellis	(MB)	Executive Director of Policy Research and Development, Policy, Research and International Development
Liz Blayney	(LB)	Deputy Board Secretary and Board Governance Manager
John Bolton	(JB)	Director for NHS Quality Improvement and Patient Safety/ Director Improvement Cymru
Helen Bushell	(HB)	Board Secretary and Head of Board Business Unit
Rebecca Clements	(RC)	Graduate Trainee
Tracey Cooper	(TC)	Chief Executive (arrived at 11:05)
Hugo Cosh	(HC)	Principal Public Health Intelligence Analyst, Observatory Analytical Team
Alisha Davies	(AD)	Head of Research and Development
Meng Khaw	(MK)	National Director of Screening and Health Protection Services, Executive Medical Director (Left at 10:50)
Nathan Lester	(NL)	Head of Observatory Analytical Team, Health Intelligence Management

Apologies		
Jan Williams	(JW)	Chair, Public Health Wales
Secretariat		
Andrew Morton	(AM)	Board Support Officer
<i>The meeting commenced at 09:30</i>		
KRIC 1/2022	Welcome, Introductions and Apologies	
<p>The Chair opened the meeting and welcomed everyone to the meeting, noting that due to the ongoing response to the COVID-19 pandemic and in respect of the national guidance in place, meetings were being held electronically.</p> <p>The Committee noted the apology above.</p> <p>The Committee noted that the meeting was being recorded to support the accuracy of the minutes, the recording would be deleted once the minutes had been agreed at the following meeting in June 2022.</p>		
KRIC 2/2022	Declarations of Interest	
<p>There were no declarations of interest made, in addition to those already declared on the Declarations of Interest Register.</p>		
KRIC 3/202	Research and Evaluation Strategy	
KRIC 3.1/2022	Strategy Progress Update	
<p>The Committee received the Research Strategy Update Paper (Ref: 3.1 KRIC.2022_03_10).</p> <p>IB provided an update detailing the work undertaken within his Directorate following the discussions at the previous Committee Workshop discussion:</p> <ul style="list-style-type: none">• Work was continuing to identify full details of all research activity ongoing within the Organisation, encompassing health care, economic, social, medical and evaluation research.• The evidence identified would be used in an assessment process when feedback from stakeholders was sourced.• A map would be developed which compared results and views from within the Organisation. <p>The Committee discussed the following:</p> <ul style="list-style-type: none">• Clarification that stakeholder feedback included evidence from the NHS and local authorities.• Importance of the consideration of target audiences when developing resources to ensure these were presented appropriately.• of the presentation of the development of resources for use within Public Health Wales work, and the need to ensure due consideration of the target audience.• The need for this work to align with the Long Term Strategy of Public Health Wales.• use of the term 'impact' and agreed that the definition of this would need to be clarified to ensure the same collective meaning.		
Date: 10 March 2022	Version: v0.0	Page: 2

- The need to ensure that we encourage and are clear about partnerships to research undertaken within PHW and the role of medical and allied health professionals in research. Partnership working was an important area that would be picked up at a future Committee.

Action: IB/LB

- The assessment of what metrics were applied to impact needed further exploration as part of the development of the strategy.
- Collating research activity in one repository would allow for the successful promotion of all areas of research excellence.

The Committee thanked IB for the update on the work so far to develop the revised Public Health Wales Research strategy, **noted** a further update would be considered in due course and further **noted** the hope that Committee members would be able to engage with the stakeholder engagement exercise.

KRIC 3.2/2022	Covid Vaccine Trials
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The Committee received the Covid Vaccine Trials update paper (Ref: 3.2 KRIC.2022_03_10). AD gave a presentation to the Committee detailing the role of PHW in providing strategic oversight for Covid vaccine trials in Wales.

The Committee were supportive of the positive impact this work had achieved for Public Health Wales and noted the need to ensure appropriate clinical governance arrangements, and to consider Honorary Contracts for University Employees who work within Public Health Wales. .

The Committee was keen to explore the opportunities presented by the lessons learned from this type of partnership working.

RBW informed the Committee that both she and Quentin Sandifer had conducted strategic assessments at the time the plans for the trials were developed, and agreed that due to the pandemic, and these should now be reviewed.

The Committee noted that World Health Organisation research had highlighted that the Covid vaccine trials had not always differentiated results based on gender or age. The Committee discussed the lack of disaggregated data available and that many research studies had a bias against women. It was suggested that when considering future trials and collaborations, PHW should ensure trials include more granular detail about gender , age and ethnicity.

SG concluded this section, thanking the team for the work on the vaccine trials. The Committee **noted** the update and recognised the work ongoing work in this area.

KRIC 4/2022	Digital and Data Strategy
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KRIC 4.1/2022	Strategy Process Update
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The Committee received an update of the development by the Welsh Government of the Digital and Data Strategy for the Health and Care system in Wales: the system was at a very early stage in the development process and IB was working closely with the group to ensure that it would deliver the structures needed for Public Health Wales .

IB advised the Committee he would provide a further update at the next Committee meeting in June.

Action: IB/LB

The Committee **noted** the next steps to develop the strategy and looked forward to future updates.

KRIC 5/2022	Managing Risk
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The Committee received the Managing Risk papers (Ref: 5 KRIC_2022_03_10)

RBW advised the Committee that a review of all corporate and strategic risks was currently being undertaken and would be reported to the May Board meeting for approval.

The Committee considered the Corporate Risks within the Committee's remit and noted that there were no current strategic risks within the remit of the Committee.

The Committee took **assurance** that the Organisation's Strategic and Corporate risks were being managed appropriately

KRIC 6/2022	Demonstration of 'Living with Covid Dashboard'
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The Committee received a presentation and a demonstration of the 'Living with Covid' Dashboard from NL and HC.

IB reminded the Committee that this was an agile approach in development, and therefore a work in progress. Feedback was sought on the current dashboard, and the potential for new areas to be included within it.

The Committee thanked NL and HC for the presentation and expressed their support for the development of the dashboard, noting the automation aspect of it was particularly important and how the data presented should be used. IB agreed that this would be considered as the dashboard developed.

SG asked IB and his team to keep the Committee updated on progress and return to the Committee with further views of the dashboard at the appropriate time.

KRIC 7/2022	Items for Approval
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KRIC 7.1/2022	Minutes and Matters Arising - 8 December 2021
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The Committee received and **approved** the minutes of the meeting held on 8 December 2021 (Ref: 7.1a KRIC.2022_03_10) as a true and accurate record of the meeting

There were no outstanding actions to note.

KRIC 8/2022	Forward Look
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The Committee **noted** the Committee forward look (Ref: 8.KRIC.2022_03_10).

KRIC 9/2022	Closing Administration
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Any other business: None

The Committee were invited to provide feedback from the meeting via email, including any areas that worked well, and any areas for improvement.

Date of Next Meeting: 16 June 2022.

The meeting closed at 11:40